
GRANBY COUNCIL ON AGING BOARD MEETING MINUTES

Meeting Date: October 18, 2023

Location: COA Lunchroom

Members Present: Bob Camus – Chairperson
Barbara Hauschild – Co Vice-Chair
Carol Zebrowski – Co Vice-Chair
Lillian Camus – Secretary
Carol Morrisette - Member
Elinor White - Member

Absent: Janet Montemagni - Member
Joyce Polverini – Member
Stephanie Pratt –Member

Others: Lisa Petraglia, Interim COA Director
Terry Johnson

Bob Camus called the meeting to order at 9:30 a.m. and roll call was taken.

Approval of September 27 and October 11, 2023 minutes

Bob Camus asked if there were any changes to the September 27, 2023 minutes. Lillian Camus noted the first paragraph under Approval of July 19, 2023 minutes should say Bob Camus and not Barbara Hauschild.

Motion was made by Barbara Hauschild seconded by Elinor White approve the September 27, 2023 minutes as amended. Motion carried 4 in favor, 0 opposed, 2 abstained (Carol Zebrowski, Carol Morrisette)

Robert Camus asked if there were any changes to the October 11, 2023 minutes.

Motion was made by Barbara Hauschild seconded by Elinor White approve the October 11, 2023 minutes. Motion carried 5 in favor, 0 opposed, 0 abstained

Report from COA Director

Lisa Petraglia reviewed September 2023 accounting and activities.

September

- Expenses included toner for printer, a shade for the main door to provide privacy during Outreach appointments, water for the bubbler, oil changes on the blue van, reimbursing Lisa for taking seniors to appointments and/or shopping for them as needed, payment for magic show, Yoga classes, deposit for Veteran's Breakfast food, snacks for Radio Appreciation Days, restocking the food pantry and the monthly lease on the printer.
- Income included two Title 3 reimbursements, fares from the shuttle runs, donations to the General Gift, Senior Lunch, Food Pantry and Thanksgiving Basket Funds.

- Food Service had increases in Pantry Under 65 (2) and Produce Bags (1). Decreases were Bread (14), Pantry (1), Brown Bag (2) and Grocery Delivery (2).
- Transportation had an increase in Medical Trips (7) and a decrease in Miscellaneous Trips (3).

Old Business

Monthly Lunch Outings

Lisa Petraglia reported the monthly lunch outings in the van is over until next Spring. The outings ran from May to October and were largely very well received.

iPad Training

Lisa Petraglia noted only one person signed up for iPad training on one of the two Saturday offerings. As a result, the iPad training was held on one Saturday instead of two as scheduled..

New Business

Newsletter Assembly

Lisa Petraglia noted the newsletter assembly will take place on Friday, October 20, 2023 at 11:15 a.m.

Status of New Director's Search

Lisa Petraglia noted the position for the COA Director has not been reposted yet.

Lillian Camus summarized the Board's October 11 meeting at which a letter to Chris Martin was finalized asking Mr. Martin to consider adding two Board members and one staff member (ex-officio) to the search committee for a COA Director. As of today, no response has been received from Mr. Martin.

Lisa Petraglia noted competition for COA Director will be strong as some other COA's have open COA Director positions. Appropriate compensation will be an issue recruiting qualified applicants.

WMEC Small CARES Grant

Lisa Petraglia explained WestMass Elder Care (WMEC) awarded the Granby COA a CARES grant. The grant will be distributed as \$1,000 yearly for the next two years, for a total of \$2,000. Obligations need to be fulfilled in order to keep the grant. Lisa will an ad three times a year describing the program. We will also be hosting the head of their CARES program on November 16 at 12:30 p.m.

Thanksgiving Drive

Lisa Petraglia noted the assembly and distribution of Thanksgiving baskets will be Wednesday, November 15 at 9:30 a.m. at the United Church of Christ (UCC) in Granby. The driving routes (6) are mostly the same as last year. Barbara Hauschild's son is going to 90 Meat Outlet to pick up the turkeys and deliver to UCC.

Other Business

COA Board Resignation and Status of Voting Seats

The Board discussed the open seats. No response from Chris Martin regarding appointing Terry Johnson to the Board.

The positions of Board Chair, two Co-Chairs and Secretary will be discussed at the next meeting.

Elinor White challenged the Board members to write down two things you think we could improve and do things as a Board. Think of things we can do that might not cost a lot. The suggestions will be reviewed at the next meeting.

The Board discussed how to improve communication with the Friends of Granby's Elderly and the Selectboard liaison to the COA.

Next Meeting

The next regular meeting of the COA Board will be held on Wednesday, November 29, 2023 at 9:30 a.m.

Adjournment

Motion made by Barbara Hauschild and seconded by Carol Zebrowski to adjourn at 10:26 a.m.
Approved unanimously by all members present.

I, Lillian Camus, certify that these minutes are true and accurate minutes of the October 18, 2023 Granby Council on Aging Board Meeting.

Respectfully submitted,

Lillian Camus,
Secretary

Documents Reviewed at Meeting:

- Meeting Minutes from September 27 and October 11, 2023
- Financials and Accounting for September 2023