



# TOWN OF GRANBY

## NOTICE OF MEETINGS OF TOWN DEPARTMENT AND ALL TOWN BOARDS AS REQUIRED BY CHAPTER 39, SECTION 23 M.G.L.

NAME OF DEPARTMENT, BOARD OR COMMISSION & GENERAL PURPOSE OF MEETING

Personnel Board

DATE OF MEETING:

6-25-14

TIME: 6.30

PLACE: COA Buildings

ROOM: 1

FLOOR: 1

DATE OF NOTICE:

6-10-14

*[Signature]*

03-12-14P02:48 RCVD *[Signature]*

**CLERK OF BOARD/ OR BOARD MEMBER**

Timestamp all copies in Town Clerk's Office-leave three copies to Clerk, (two for posting)  
Keep a copy for your Records.

### LISTINGS OF TOPICS

Please check if Action will be taken or Information

	<u>Action</u>	<u>Information</u>
1. <u>Finish Employee Handbook</u>	<u>✓</u>	<u>—</u>
2. <u>Goals for next</u>	<u>—</u>	<u>✓</u>
3.	<u>—</u>	<u>—</u>
4.	<u>—</u>	<u>—</u>
5.	<u>—</u>	<u>—</u>
6.	<u>—</u>	<u>—</u>
7. <b>Other Business</b>	<u>X</u>	<u>X</u>

*If more space is needed please fill out an additional Agenda form*