

GRANBY COUNCIL ON AGING BOARD MEETING MINUTES

Meeting Date: November 29, 2023

Location: COA Lunchroom

Members Present: Bob Camus – Chairperson
Barbara Hauschild – Co Vice-Chair
Carol Zebrowski – Co Vice-Chair
Lillian Camus – Secretary
Terry Johnson – Member
Janet Montemagni - Member
Stephanie Pratt - Member
Elinor White - Member

Absent: Carol Morrisette - Member
Joyce Polverini – Member

Others: Lisa Petraglia, Interim COA Director

Bob Camus called the meeting to order at 9:30 a.m. and roll call was taken.

Approval of October 18, 2023 minutes

Bob Camus asked if there were any changes to the October 18, 2023 minutes.

Motion made by Barbara Hauschild seconded by Elinor White approve the October 18, 2023 minutes. Motion carried 6 in favor, 0 opposed, 2 abstained (Janet Montemagni and Stephanie Pratt)

Report from COA Director

Lisa Petraglia reviewed October 2023 accounting and activities.

October

- Expenses included invitations for 250 for Veterans Appreciation Breakfast (half the cost is being reimbursed by the Veterans), inspection for the white van, tie rod repair for the blue van, 2 Chair Yoga classes, cost of Storyteller Davis Bates for Halloween celebrations, decorations for Veterans Appreciation Breakfast and Halloween celebrations, pizza for Pizza Day, dish detergent canned items, bubbler water, Avery labels and monthly lease on the printer.
- Income included fares from the shuttle runs, donations to the General Gift, Senior Lunch, Food Pantry and Thanksgiving Basket Funds.
- Food Service had increases in Bread (7) and Pantry (5). Decreases were seen in Pantry Under 65 (2) and Brown Bag (1). No change from last month in Grocery Delivery and Produce Bags.
- Transportation had an increase in Miscellaneous Trips (6) and a decrease in Medical Trips (2).
- Support Services had increases in Outreach/SHINE (18) and Wellness Calls (16). Decreases were seen in Medical Equipment (2) and Phone Calls (107). No change in SALT/Signs from last month.

Old Business

Thanksgiving Basket Drive 2023

Lisa Petraglia reported the Thanksgiving drive went smoothly. We delivered to 65 households, 25 were school age families which Granby to go Delivered. Delivered 40 to senior households and delivered 7 meals to folks who did not cook. Meal from Delaney House.

New Business

West Street School Building

Lisa Petraglia encouraged the Board members to attend the informational meeting on the West Street School building and its impact on the COA.

Other Business

COA Board Resignation and Status of Voting Seats

Interest in filling the positions of Board Chair, two Co-Chairs and Secretary were discussed and resulted in the following:

Motion was made by Lillian Camus and seconded by Stephanie Pratt to appoint Barbara Hauschild as Chair, Terry Johnson and Carol Zebrowski as Co-Chairs and Lillian Camus as Secretary. Motion carried 8 in favor, 0 opposed, 0 abstained.

Status of New Director's Search

Lisa Petraglia noted the position for the COA Director has not been reposted yet.

The Board discussed the lack of information regarding the search for a new COA Director. The discussion ended with a decision to send a letter on Monday to Chris Martin noting the COA Board has concerns regarding the future of the COA after December 31, 2023. Asking what are the plans to run the COA with no director in place and what is the status of the search for a new COA Director?

Motion made by Barbara Hauschild and seconded by Carol Zebrowski to accept the wording for the letter to be signed by the current COA Board Chair and forwarded by e-mail to Chris Martin and Crystal Dufresne. Motion carried 7 in favor, 0 opposed, 0 abstained.

COA Board Improvement Suggestions

Elinor White challenged the Board members to write down two things you think we could improve how we conduct business as a Board. Think of things we can do that might not cost a lot. The suggestions will be reviewed at the next meeting.

Schedule of 2024 Board Meeting Dates

Lillian Camus distributed proposed meeting dates for 2024. After discussion

Motion made by Barbara Hauschild seconded by Bob Camus to approve the proposed 2024 meeting dates. Motion carried 7 in favor, 0 opposed, 0 abstained.

Next Meeting

The next regular meeting of the COA Board will be held on Wednesday, January 17, 2023 at 9:30 a.m.

Adjournment

Motion made by Bob Camus and seconded by Barbara Hauschild to adjourn at 11 a.m. Approved unanimously by all members present.

I, Lillian Camus, certify that these minutes are true and accurate minutes of the November 29, 2023 Granby Council on Aging Board Meeting.

Respectfully submitted,

Lillian Camus,
Secretary

Documents Reviewed at Meeting:

- Meeting Minutes from October 18, 2023
- Financials and Accounting for October 2023
- Proposed 2024 Meeting Dates