



PLANNING BOARD

10 West State Street

Granby, MA 01033

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Website: www.granby-ma.gov

Members: Glen Sexton, Chair
Jim Trompke, Vice Chair
Robert Sheehan, Jr., Treasurer
Lillian Camus, Secretary

Others:

Absent:

Meeting: Tuesday, June 12, 2018

Location: Public Safety Complex, 259 East State Street, Granby, MA

Minutes

CALL TO ORDER: Glen Sexton called the meeting to order at 6 p.m.

Administrative Items

Reorganize

After discussion, the following motions were made:

- Motion was made by Robert Sheehan, Jr. and seconded by Jim Trompke for Glen Sexton to continue as Chairman. Motion carried 4 in favor, 0 opposed, 0 abstained.
- Motion was made by Glen Sexton and seconded by Robert Sheehan, Jr. for Jim Trompke to continue as Vice Chairman. Motion carried 4 in favor, 0 opposed, 0 abstained.
- Motion was made by Glen Sexton and seconded by Jim Trompke for Bob Sheehan, Jr. to remain as Treasurer. Motion carried 4 in favor, 0 opposed, 0 abstained.
- Motion was made by Robert Sheehan, Jr. and seconded by Glen Sexton for Lillian Camus to remain as Secretary. Motion carried 4 in favor, 0 opposed, 0 abstained.
- Motion was made by Robert Sheehan, Jr. and seconded by Jim Trompke for Lillian Camus to be the PVPC Representative. Motion carried 4 in favor, 0 opposed, 0 abstained.

Vacant Planning Board Seat

The Board discussed possible replacements for the remainder of Jay Joyce's term on the Planning Board. Glen Sexton submitted Jennifer Curran and Jim Trompke submitted Rob Chauvin as possible candidates.

The Board agreed they should all meet the candidates and review their resumes prior to presenting their suggested candidate to the Selectboard.

Recording Secretary

Lillian Camus distributed a document containing wording for a help wanted ad for a Recording Secretary. The ad would be placed in the Sentinel and the Town Reminder. The Board reviewed the wording and agreed to place the ad in the two papers as well as on GCAM.

Glen Sexton will check with the High School Principal to see if they have any potential candidates.

Lillian Camus will follow up with Cathy Leonard to get the ad placed.

Approve Bills

No bills to approve.

Approve Minutes

Approval of May 29, 2018 Minutes

Glen Sexton asked if there were any changes to the May 29, 2018 minutes. Hearing none,

Motion was made by Jim Trompke and seconded by Robert Sheehan, Jr. approve the May 29, 2018 minutes. Motion carried 4 in favor, 0 opposed, 0 abstained.

Attorney John DaCruz, Munsing Ridge Subdivision

The Board reviewed a letter to Attorney DaCruz granting a six-month extension of the conditions for the Munsing Estates Subdivision Plan Approval.

Glen Sexton signed the letter and Lillian Camus will deliver it to Cathy Leonard for mailing.

New Business

Discussion/Update – Proposed Zoning Bylaw - Marijuana

Glen Sexton explained the Selectboard would like a formal document stating wording for retail marijuana stores. Glen will contact Chief Wishart for a clarification as to who we are sending a formalized piece to – the Selectboard or the Ad Hoc Committee.

The Board agreed the formal document would read as follows:

The Planning Board recommends the following bylaw additions to address concerns and regards to cannabis retail/growing and distribution.

- Cannabis retail/commercial will only be allowed in General Business (GB)
- No closer than 500 ft. property line to property line straight line to public or private school to include any licensed daycare
- This is subject to special permit and site plan approval by the Planning Board
- Commercial growth/operation shall be indoor facilities only and allowed only in Industrial (I) and Business Park Overlay District with site plan approval

Any Other Business

Agenda Items for Next Meeting

Items for next meeting:

- Reviewing any applicants for Jays position and taking minutes
- Review of bylaw revisions
- Anything else that comes up before the next meeting

Old Business and Information

Discussion of business estate lots

Duplexes

Sewer/Water Infrastructure

Westover Metropolitan District Commission (WMDC)

Review of Action Items

Review of action items postponed to next meeting.

Open/New Action Items

Item	Responsible Party	Due Date
Meet with Cathy Leonard to get Recording Secretary ad placed	Lillian Camus	June 13, 2018
Meet with High School Principal re possible Recording Secretary candidates	Glen Sexton	June 15, 2018
Delivery Attorney DaCruz letter to Cathy Leonard for mailing	Lillian Camus	June 13, 2018
Confirm addressee(s) for Cannabis retail/growing and distribution bylaw	Glen Sexton	June 13, 2018
Delivery Planning Board bylaw re Cannabis retail/growing and distribution after Glen Sexton confirms addressee(s)	Lillian Camus	June 13, 2018
Ask Cathy Leonard to order a new stamp for the mylars with black ink	Lillian Camus	June 12, 2018
Research LED wording for Bylaw chart	Susan Westa	June 12, 2018
Review bylaw changes and respond	Susan Westa	June 12, 2018
Review PVPC FY19 Contract with Chris Martin and Sign	Glen Sexton	June 12, 2018
Purchase name plates and gavel for Planning Board meetings. Gavel received. Glen to pick up name plates from Staples	Glen Sexton	In Process
Review sample bylaws for Common Driveways, Flag Lots/Estate Lots and Driveway Standards	Planning Board	Ongoing
Create a spreadsheet for PVPC charges	Lillian Camus	Ongoing
Keep track of items to submit for town annual report	Lillian Camus	Ongoing

Next Meeting

The next Planning Board meeting will be Tuesday, June 25, 2018 at 6 p.m. in the upper level of the Carnegie Building.

Adjournment

Motion was made by Jim Trompke and seconded by Robert Sheehan, Jr. to adjourn at 6:32 p.m. Motion carried 4 approved, 0 opposed, 0 abstained

I, Lillian Camus, certify that these minutes are true and accurate minutes of the June 12, 2018 Planning Board meeting.

Respectfully submitted,

Lillian Camus, Secretary