

# **GRANBY, MASSACHUSETTS**

**FINANCE COMMITTEE AND CAPITAL IMPROVEMENT  
COMMITTEE REPORTS 2020-2021  
AND WARRANT ARTICLES**



**Please bring this report to the  
ANNUAL TOWN MEETING Saturday July 25, 2020 at 9:00 A.M.  
Granby Jr. - Sr. High School**



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# **REPORT OF THE FINANCE COMMITTEE FOR FISCAL YEAR 2019 WITH RECOMMENDATIONS FOR FISCAL YEAR 2021**

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## Overview

Granby has a balanced budget for FY 2021.

But the story is much more complicated than that.

When a person or a Committee is charged with the responsibility of developing a Fiscal Year budget for a Town, perhaps the second worst situation to be in is having no information available. The worst situation? Having contradictory information.

That is where we are, and welcome to the pandemic.

## First, the Conclusion

Granby has been told to prepare for a \$1.3 million reduction in State Aid compared to the Governor's budget released last January. The budget proposed for Granby in this Town Meeting uses a combination of operational cuts, capital cuts, additional borrowing, and all of Granby's Free Cash to balance the recommended budget.

This has kept the proposed budgets for the Town Government and the Schools pretty close to what was drafted earlier in the year. In essence, this budget buys time for Granby. Not much

time: a year. Granby is buying one year to determine if the future financial situation is going to be made clearer by then.

The potential financial consequences of the pandemic are too varied to be able to make any reliable projections. Granby is in an analogous position to a small business: it can make do for a short while but would require significant changes if the outside pressures persist.

### The Background

As of the writing of this document, not only is there not a State budget to tell the Town how much State Aid we will receive in Fiscal Year 2021, there is not even a credible draft of a budget. A draft budget from the Governor did exist last January, but that has been disavowed since the declaration of the emergency caused by the coronavirus pandemic.

Here is a sample of items that are a part of the contradictions facing the Town. Granby has been told that the State income shortfall will be in the \$3 billion to \$6 billion range, and that Cities and Towns should expect at least a 20% reduction in State Aid. On the other hand, the Town has been told that the Legislature would like to protect the Chapter 70 Aid for education and protect the source of the Unrestricted General Government Aid. Additionally, there is a formula specified in State statutes for School Choice Aid, yet no one is talking about changing State statutes.

It is impossible for all of those parameters to hold true and still cut Granby's total expected State Aid by 20%: Granby's expected General Government State Aid is less than the expected \$1.3 million cut.

And one other thing to worry about: the State could make Granby's financial situation even worse in Fiscal Year 2021. The State could make so-called "9C" cuts in State Aid later in the fiscal year, well after funds have been allocated and budgets passed. In times of an emergency when it looks like the State Revenue will be less than the revenue anticipated in the State budget, the Governor has emergency powers to cut the State budget in areas controlled by the Governor, and to recommend that the Legislature make cuts to other areas of the budget, including the State Aid to Cities and Towns.

This is real; this has happened in Fiscal Years 2010 and 2017; this can happen next year, the Cities and Towns have been told. If the State says cuts have to be made to the Aid to Cities and Towns, then Granby will probably also have to make budget cuts. When or where the cuts might happen for either the State or Granby? No idea yet.

## Granby's Approach to the Situation

In a normal year, Granby would have a Spring Special Town Meeting to allocate some of its Free Cash to projects that were held back from the annual budget pending an analysis of the actual financial position of the Town. Some of the Free Cash might be put into Stabilization Funds for future use. Not this year. This year the recommended budget includes using the entire \$1.5 million in Free Cash to fund some projects and small capital items, and to make up for the expected reduction in State Aid.

Working assumptions had to be made to create a budget, and these carry their own risks. Here is an example. Granby's total revenue budget as of this writing assumes a 20% reduction (\$1,314,000) across all categories of State Aid itemized in the disavowed Governor's budget. This amount includes a \$1,077,000 cut in aid for Schools.

The risks? As it happens, School Choice Aid is outside of the allocations made by the Town. If it is cut, the Schools will have less outside revenue for their budget. If it is not cut, and the State makes additional cuts in the General Government Aid, there will be an even smaller amount in Granby's General Government income to support the budget.

Incidentally: if, as we believe most likely, Chapter 70 aid and net school spending requirements are reduced, any amount appropriated for Granby's budget in excess of any new State requirements for the Schools should not be construed as establishing a new benchmark for future budgets.

## Appropriate Use of Funds

Granby's Stabilization Funds have a purpose. A Stabilization Fund can be used to provide money for unforeseen circumstance, to equalize the effects of Capital Expenditures, and for any lawful municipal purpose consistent with the purpose of the Fund. A good use of a Stabilization Fund is to provide money for a "rainy day" in a Town's budget. Another good use is to provide money to spread the repayment of a loan for a large Capital expenditure over a five-year period.

Of course, there must be actual Funds in a Stabilization Fund to accomplish that. Periodically, the Town votes to add money to a Stabilization Fund, or replenish money previously allocated from a Stabilization Fund. For Fiscal Year 2021, the plan had been to ask the Town to add over \$700 K to the Stabilization Funds.

Instead of that plan, the financial environment of the State and the Country has skipped over any "rainy day" scenario and moved straight into hurricane season. Nothing will be added to Stabilization Funds in this budget. Instead, the entire \$1.5 million in Free Cash will be used to fund and preserve services for another year, to buy time for one year. This is an extension of the Stabilization Fund "rainy day" principle, and it is warranted in these unusual circumstances.

## The Near Future

The cut in Granby's State Aid has been projected to be more than \$1.3 million. Described in harsh terms, this money is gone forever. The State will not "make it up" in the future. Our \$1.5

million in Free Cash will not be used to shore up our Stabilization Funds. It is gone forever. It is being allocated to make up the projected deficit in State Aid and other income sources.

As of this writing, things are in such a state of flux that Granby's proposed budget can best be described as a "best guess" scenario. One of the more immediate consequences of these assumptions is that there is a probability that Granby will require another Town Meeting to clean up the budget depending on what happens in the State budget. This is the identical situation faced by every Town.

Another consequence that is very important for Granby residents to understand is this budget is by no means a template for future years. We have looked at credible outside sources for financial projections, and the best estimates are that financial anomalies will be with us until at least 2023 or 2024. It is highly unlikely that Granby will have the resources to maintain all its services through any extended period of reduced revenue.

The Schools may not be immune to the consequences. If Chapter 70 Aid is reduced for multiple years and Required Net School Spending is also reduced, there is unlikely to be any reasonable way to continue supporting the Schools at the current level. Cutting Public Safety resources and raising property taxes seem quite unpalatable options.

### Conclusion

Throughout the deliberations of the Finance Committee this Spring and Summer, the question that kept reappearing in our minds has turned out to be the most important question: should Granby heavily subsidize this budget, or should this be the year that budgets get cut and cash preserved?

We have concluded that a subsidy is an appropriate use of the Free Cash and other funds available to the Town. We expect this to give Granby time to prepare for the likelihood of some very difficult budget questions for the following Fiscal Year 2022, and the expectation of smaller revenue streams for a few years.

Respectfully submitted,

John J. Libera, Jr., Chair  
Robert A. Glesmann, III, Clerk  
Richard J. Jolivet  
Scott W. Wilson

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## RESERVE FUND TRANSFERS FISCAL YEAR 2019

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<b>TOTAL APPROPRIATION</b>		<b>\$130,000.00</b>
Treasurer – Tax Title Property Tree Removal	4,425.00	
Fire Department – Vehicle Repair	13,643.64	
Council On Aging – Vehicle Repair	1,000.00	
Police Department – R & M Vehicles	3,740.65	
Board of Registrars – Poll Workers	4,000.00	
Board of Registrars – Meals For Poll Workers	300.00	
Town Clerk – Part Time Wages	300.00	
Highway Department – Tree Work	2,787.50	
Ambulance Department – Intercepts	5,500.00	
Fire Department – R & M Vehicles	8,500.00	
Fire Department – R & M Vehicles	2,500.00	
Council On Aging – Vehicle Repair	2,761.76	
<b>TOTAL EXPENDED</b>		<b><u>49,458.55</u></b>
<b>RETURNED TO GENERAL FUND</b>		<b><u>\$80,541.45</u></b>

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## BUDGET RECAPITULATION BY FUNCTION

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	FY 2019	FY 2020	FY 2021
GENERAL GOVERNMENT	\$1,369,038	\$1,733,401	\$1,706,683
PUBLIC SAFETY	2,205,106	2,720,593	2,118,271
SCHOOL DISTRICTS	8,876,993	8,898,593	8,864,964
PUBLIC WORKS AND FACILITIES	1,470,017	1,920,184	2,006,358
HUMAN SERVICES	230,087	217,054	239,210
CULTURE AND RECREATION	155,015	158,311	196,295
FIXED EXPENSES	4,259,006	4,589,325	4,513,675
<b>TOTAL</b>	<b><u>\$18,565,262</u></b>	<b><u>\$20,237,461</u></b>	<b><u>\$19,645,456</u></b>

## BUDGET RECAPITULATION

	FY 2019	FY 2020	FY 2021
GENERAL GOVERNMENT - TOWN SHARE	\$1,311,551	\$1,669,963	\$1,639,364
GENERAL GOVERNMENT – SCHOOL SHARE	57,487	63,438	67,319
PUBLIC SAFETY	2,167,133	2,681,871	2,077,914
PUBLIC SAFETY – SCHOOL SHARE	37,973	38,722	40,357
SCHOOL DISTRICTS	8,876,993	8,898,593	8,864,964
PUBLIC WORKS - TOWN SHARE	1,428,171	1,897,430	1,983,154
PUBLIC WORKS - SCHOOL SHARE	41,846	22,754	23,204
HUMAN SERVICES	230,087	217,054	239,210
CULTURE AND RECREATION	155,015	158,311	196,295
STATE ASSESSMENTS - TOWN SHARE	51,957	55,548	58,107
STATE ASSESSMENTS - SCHOOL SHARE	978,243	1,113,423	1,142,497
FIXED EXPENSES - TOWN SHARE	2,767,755	3,126,337	2,810,067
FIXED EXPENSES - SCHOOL SHARE	1,491,251	1,462,988	1,703,608
	\$19,595,462	\$21,406,432	\$20,846,060

## OPERATING EXPENSES AND CAPITAL EXPENSES

	FY 2019	FY 2020	FY 2021
GENERAL GOVERNMENT			
OPERATING EXPENSES	\$6,236,458	\$6,946,761	\$6,651,403
CAPITAL EXPENSES	1,269,748	2,146,782	1,701,137
SCHOOL DISTRICTS			
OPERATING EXPENSES	\$8,846,829	\$8,858,069	\$8,847,222
GENERAL GOVERNMENT OPERATING	2,182,063	2,245,325	2,427,952
CAPITAL EXPENSES	30,164	40,524	17,742
TOTAL OPERATING EXPENSES	\$17,265,350	\$18,050,155	\$17,926,577
TOTAL CAPITAL EXPENSES	1,299,912	2,187,306	1,718,879



## REVENUE AND APPROPRIATION SUMMARY

	FY 2019	FY 2020	FY 2021
<b><u>REVENUE SOURCES</u></b>			
STATE AID	\$6,172,507.00	\$6,365,136.00	\$5,256,305.00
TAX LEVY	12,051,159.01	12,557,987.00	12,907,189.91
PROP 2½ DEBT EXCLUSION	807,329.00	806,679.00	805,729.00
LOCAL RECEIPTS	700,096.00	701,902.00	622,804.00
FREE CASH	0.00	1,618,547.00	1,497,750.00
STABILIZATION FUND	120,800.00	120,800.00	99,200.00
BORROWING	375,000.00	0.00	387,000.00
AVAILABLE FUNDS	291,319.00	249,680.16	277,841.02
ENTERPRISE FUNDS	641,665.00	676,690.00	763,155.00
OFFSET RECEIPTS	1,450.00	1,450.00	435.00
<b>TOTAL REVENUE SOURCES</b>	<b>\$21,161,325.01</b>	<b>\$23,098,871.16</b>	<b>\$22,617,408.93</b>
<b><u>APPROPRIATIONS</u></b>			
GRANBY SCHOOL DISTRICT			
PERSONAL SERVICES	\$6,034,255.00	\$6,427,458.00	\$6,602,670.00
EXPENSES	1,677,160.00	1,283,284.00	1,154,687.00
TRANSPORTATION	813,543.00	807,717.00	838,838.00
CAPITAL OUTLAY	9,708.00	21,500.00	0.00
<b>TOTAL GRANBY SCHOOL</b>	<b>\$8,534,666.00</b>	<b>\$8,539,959.00</b>	<b>\$8,539,959.00</b>
PATHFINDER SCHOOL DISTRICT			
GENERAL GOVERNMENT			
PERSONAL SERVICES	\$3,023,013.00	\$3,195,718.00	\$3,306,531.00
EXPENSES	1,346,034.00	1,984,736.00	1,433,714.00
CAPITAL OUTLAY	1,269,748.00	2,146,782.00	1,701,137.00
<b>TOTAL GENERAL GOVERNMENT</b>	<b>\$5,638,795.00</b>	<b>\$7,327,236.00</b>	<b>\$6,441,382.00</b>
FIXED EXPENSES	\$4,084,006.00	\$4,010,182.00	\$4,338,675.00
OTHER AMOUNTS TO BE RAISED	\$489,608.01	\$607,708.16	\$575,152.93
STATE ASSESSMENTS	1,030,200.00	1,168,971.00	1,200,604.00
OVERLAY	100,099.00	75,000.00	100,000.00
	<b>\$1,619,907.01</b>	<b>\$1,851,679.16</b>	<b>\$1,875,756.93</b>
SEWER ENTERPRISE FUND	\$266,457.00	\$235,107.00	\$238,827.00
AMBULANCE ENTERPRISE FUND	305,137.00	359,574.00	386,878.00
MUN. SOLID WASTE ENTER. FUND	403,112.00	415,050.00	470,491.00
	<b>\$974,706.00</b>	<b>\$1,009,731.00</b>	<b>\$1,096,196.00</b>
OFFSET RECEIPTS	\$1,450.00	\$1,450.00	\$435.00
<b>TOTAL APPROPRIATIONS</b>	<b>\$21,161,325.01</b>	<b>\$23,098,871.16</b>	<b>\$22,617,408.93</b>

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# REPORT OF THE CAPITAL IMPROVEMENT PLANNING COMMITTEE FOR FISCAL YEAR 2020

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The CIP Committee met to review the various departmental capital requests for fiscal year 2020. The Committee's function is to accept and prioritize capital requests from all Town departments that have a life expectancy greater than five (5) years and a cost of more than twenty-five thousand dollars (\$25,000).

As was the case in FY2019, the Committee evaluated the proposed projects taking into consideration the financial condition of the Town. While the Town has established a Capital Needs Stabilization Fund, the Committee does not want to expend all the funds at once but wants to find innovative ways of using these funds to continue granting future requests. While being cognizant of the financial constraints of the Town, this Committee is fully aware that the Town's capital needs do not wait for sound financial times.

After reviewing all requests considering the Town's fiscal outlook, the Committee is recommending the funding of the following requests:

1. Police Department – Marked Cruiser	\$51,345
2. Public Buildings – Transit	52,000
3. Public Buildings – Mower	115,000
4. Highway Department – Dump Truck	220,000
5. Police Department – Radio System	260,000
6. Police Department - Computers	<u>32,000</u>
Total	\$730,345

Respectfully Submitted,

Donald Zebrowski, Chairman  
Brian Kennedy, Member  
Joseph Arabik, Member  
Wayne Tack, Member  
Thomas Rousell, Member

**Note from Town Administrator: Due to projected reductions in State Aid, some of these projects are being delayed. Once the final State Aid numbers are in, projects will be funded as funds permit.**

# ANNUAL TOWN MEETING

## WARRANT ARTICLES

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### ARTICLE 1

ARTICLE 1. To see if the Town will vote to approve the consent agenda as follows:

ARTICLE 1A. To see if the Town will vote to authorize the Select Board to conduct the following activities for fiscal year 2021:

- A. To sell, after first giving notice of time and place of sale by posting such notices of sale in some convenient and public place in the Town 14 days at least before the sale, property taken by the Town under tax title land of low value procedure, provided the Select Board or whomever they authorize to hold such public auction, may reject any bid they deem inadequate.
- B. To apply for and accept Federal or State grants or monies as may be made available and to allow the Select Board to expend any funds received as set forth in the appropriate application.
- C. To enter into a contract with the Massachusetts Highway Department for the construction and maintenance of public highways for the ensuing year.

or take any other action in regard thereto.

*This article allows the Selectboard to sell property taken under tax foreclosure, to apply for grants, accept them and spend them and to sign Chapter 90 contracts with the State for FY2021.*

ARTICLE 1B. To see if the Town will authorize the various departments to receive compensation for services rendered for fiscal year 2021 as follows:

- A. The Cemetery Commissioners to dig graves and maintain the equipment and grounds in the cemeteries at a wage rate that is no less than the minimum wage.
- B. The members of the Board of Assessors to be compensated \$15 per parcel for necessary fieldwork and data collection for services rendered in connection with the revaluation and re-certification process involving one-sixth of the improved parcels in town.
- C. The members of the Board of Health, or their consultants, to receive compensation at a wage rate of \$35 per inspection or specific required

activity.

- D. The members of the Planning Board, or their appointees, to receive compensation at a wage rate of \$65 per inspection.

or take any other action in regard thereto.

***This article sets the rate of compensation for the various elected boards for FY2021.***

- ARTICLE 1C. To see if the Town will vote to authorize the Conservation Commission to charge a fee of \$75 for each site inspection deemed necessary by a quorum of the Commission. Fees shall be payable to the Town of Granby Conservation Commission and deposited in the Conservation Hatch Fund or take any other action in regard thereto.

***This article sets the fee the Conservation Commission can charge for site inspections when necessary.***

- ARTICLE 1D. To see if the Town will vote to accept the following gifts in calendar year 2018 for perpetual care of cemetery lots:

Amy LeBlanc	\$1,565.
Francis M & Cheryl D Appleton	\$1,565.
Barbara K & Daniel C Rosazza	\$ 775.
Luke D Cote	\$3,145.
Mary Ann Mugnier	\$3,145.
Noreen H Clark	\$ 775.
Ann K & Leslie Rood	\$ 775.
Steven J Merrill	\$1,575.
Paul M Delp	\$3,145.
Joseph & Rene-Anne Desmarais	\$1,565.

or take any other action in regard thereto.

***This article accepts the perpetual care fees collected by the cemetery commissioners.***

- ARTICLE 1E. To see if the Town will vote to authorize expenditures from these revolving funds for fiscal year 2021 without further appropriation:

- A. A Parks Oversight Revolving Fund from which the Parks Oversight Ad-Hoc Committee may spend \$40,000 in revolving fund monies in fiscal year 2021.

- B. A Charter Day Revolving Fund from which the Charter Day Ad-Hoc Committee may spend \$50,000 in revolving fund monies in fiscal year 2021.

- C. A Planning Board Fees Revolving Fund from which the Planning Board

may spend \$50,000 in revolving fund monies in fiscal year 2021.

- D. An After School Activities Program Revolving Fund from which the Superintendent of Schools may spend \$20,000 in revolving fund monies in fiscal year 2021.
- E. A Dog Revolving Fund from which the Police Chief may spend \$13,040 in revolving fund monies in fiscal year 2021.
- F. A Library Revolving Fund from which the Library Commissioners may spend \$2,000 in revolving fund monies in fiscal year 2021.

or take any other action in regard thereto.

***This article is the annual authorization of the Town revolving funds as listed in the Town Bylaws.***

- ARTICLE 1F. To see if the Town will vote to authorize Town departments to enter into agreements in accordance with M.G.L. Chapter 40 Section 4A for the fiscal year 2021, or take any other action in regard thereto.

***This allows the various departments to enter into contracts and agreements with another governmental agency to provide a service the department is unable to.***

- ARTICLE 1G. To see if the Town will vote to allow the Board of Selectmen to appoint a member of the Board of Selectmen to a position that is under the supervision of the Board of Selectmen as allowed under M.G.L. Chapter 268A Section 21A or take any other action in regard thereto.

***This article is to be in compliance with the Ethics Law. As Selectboard members are appointed to committees that report to them. We need town meeting approval to allow this.***

- ARTICLE 1H. To see if the Town will vote to amend the Bylaws of The Town of Granby, Volume II, Chapter XIX Personnel Bylaw, APPENDIX D Compensation Plan Pay Schedules, and substituting a new APPENDIX D, showing the nine pay grades and ten steps to be effective July 1, 2020 or take any other action in regard thereto.

(Copies of Chapter XIX, Appendix D are available at the Select Board's Office.)

***This article set the pay rates for non-union employees for the period July 1, 2020 to June 30, 2021.***

ARTICLE 1I. To see if the Town will vote to raise and appropriate the sum of \$268,769, or a greater or lesser amount, as its apportioned share of the fiscal year 2021 budget for the Pathfinder Regional Vocational Technical High School District or take any other action in regard thereto.

*This article is to pay the assessment to Pathfinder Vocational school of which the Town is a member community and sends students to.*

ARTICLE 1J. To see if the Town will vote to appropriate as offset receipts fire permit fees in the amount of \$435, or a greater or lesser amount, for Forest Fire Warden Expense or take any other action in regard thereto.

*This article allows the Town to spend burning permit fees, collected in FY2020, in FY2021 by the Forest Warden.*

ARTICLE 1K. To see if the Town will vote to transfer from available funds the sum of \$278,108, or a greater or lesser amount, authorized under Chapter 291 of the Acts of 2004 for highway construction and improvements defined under Chapter 90 of the General Laws or take any other action in regard thereto.

*This article accepts the Chapter 90 allocation for FY2021 as determined by the State.*

ARTICLE 1L. To see if the Town will vote to raise and appropriate, transfer from available funds, transfer from the stabilization fund, borrow or bond \$175,000, or a greater or lesser amount, for the purpose of funding the Town's Other Post-Employment Benefits (OPEB) liability or take any other action in regard thereto.

*This article is an attempt to fund the town's post-employment benefits liability. As of June 30, 2019, this liability is \$25,713,292. The proposed funding source is Tax Levy.*

## ARTICLE 2

To see if the Town will vote to raise and appropriate, transfer from available funds, transfer from the stabilization fund, borrow or bond \$14,000, or a greater or lesser amount, for the purpose of funding the purchase of storage containers or take any other action in regard thereto.

*This article is for the purchase of storage containers to be able to store records that are currently located in the pavilion at the old library so that space can become a covered work space for the public building department. The proposed funding source is Free Cash.*

*The Finance Committee does not recommend this article.*

### ARTICLE 3

To see if the Town will vote to authorize the Selectboard to grant an easement over certain Town property located at 10 MacDonald Avenue to the owner of record for the purposes of access and entering upon said property (a copy of the proposed easement may be inspected at the Town office) or take any other action relative thereto.

***In 1991, Ivan and Rita Fabricius donated to the Town a portion of land know as Parcel A on a plan for the purposes of a cul de sac to be built at the end of MacDonald Avenue and to be made a part of MacDonald Ave. Unfortunately, due to an oversight, the deed that was recorded failed to reserve the right for the Fabricius' to use that portion of parcel A for entry and exit, essentially making the Ridge and Pond lots landlocked for purposes of marketability and transferability. This issue has just been discovered this Spring when the descendants of Ivan and Rita were preparing to sell the ridge lot. This article attempts to correct that oversight.***

### ARTICLE 4

To see if the Town will vote to authorize the Selectboard to grant an easement over certain Town property located at 11 MacDonald Avenue to the owner of record for the purposes of access and entering upon said property (a copy of the proposed easement may be inspected at the Town office) or take any other action relative thereto.

***In 1991, Ivan and Rita Fabricius donated to the Town a portion of land know as Parcel A on a plan for the purposes of a cul de sac to be built at the end of MacDonald Avenue and to be made a part of MacDonald Ave. Unfortunately, due to an oversight, the deed that was recorded failed to reserve the right for the Fabricius' to use that portion of parcel A for entry and exit, essentially making the Ridge and Pond lots landlocked for purposes of marketability and transferability. This issue has just been discovered this Spring when the descendants of Ivan and Rita were preparing to sell the ridge lot. This article attempts to correct that oversight.***

### ARTICLE 5

To see if the Town will vote to rescind the acceptance of M.G.L. Chapter 48, Section 42 as voted at the July 8, 1968 Special Town Meeting or take any other action in regard thereto.

***This article seeks to rescind the law commonly known as the Fire Department Strong Chief law.***

### ARTICLE 6

To see if the Town will vote to rescind the acceptance of M.G.L. Chapter 41, Section 97A as voted at the March 12, 1974 Annual Town Meeting or take any other action in regard thereto.

***This article seeks to rescind the law commonly known as the Police Department Strong Chief law.***

## ARTICLE 7

To see if the Town will vote to raise and appropriate, transfer from available funds, transfer from the stabilization fund, borrow or bond \$150,000, or a greater or lesser amount, for the purpose of funding tree removal or take any other action in regard thereto.

***This article will fund the tree removal project for trees that are hazardous and create power outages or road blockages during an extreme weather event. The proposed funding source is Free Cash.***

## ARTICLE 8

To see if the Town will vote to raise and appropriate, transfer from available funds, transfer from the stabilization fund, borrow or bond \$200,000, or a greater or lesser amount, for the purpose of funding Highway Department paving operations or take any other action in regard thereto.

***This article is to fund paving operations for Town roads. With the State having yet to sign the Chapter 90 bond bill, the Town does not wish to lose out on the current construction season in addressing its roads. The proposed funding source is Free Cash.***

## ARTICLE 9

To see if the Town will vote to authorize and appropriate, borrow or transfer from available funds the sum of \$32,000, or a greater or lesser amount, for the purpose of funding the cost of computers for the Police Department or take any other action in regard thereto.

***This article is for the replacement of the server in the Police Department. The proposed funding source is Free Cash.***

## ARTICLE 10

To see if the Town will vote to raise and appropriate the sum of \$36,800, or a greater or lesser amount, for the purpose of funding the tuition for Smith Vocational and Agricultural High School students or take any other action in regard thereto.

***This article is for the tuition of two students who are attending Smith Vocational school as Pathfinder does not offer these courses. The proposed funding source is Tax Levy.***

## ARTICLE 11

To see if the Town will vote to raise and appropriate, transfer from available funds, transfer from the stabilization fund, borrow or bond \$51,345, or a greater or lesser amount, for the purpose of funding the purchase of a marked cruiser for the Police Department or take any other action in regard thereto.

***This article is to fund a new police cruiser for the Police Department. This is an annual purchase for the Town. The proposed funding source is Tax Levy.***



## ARTICLE 12

To see if the Town will vote to raise and appropriate, transfer from available funds, transfer from the stabilization fund, borrow or bond \$220,000, or a greater or lesser amount, for the purpose of funding the purchase of a dump truck for the Highway Department or take any other action in regard thereto.

***This article is for the purchase of a new dump truck for the Highway Department. The proposed funding source is borrowing under M.G.L. Chapter 44 Section 7 Clause 1.***

## ARTICLE 13

To see if the Town will vote to raise and appropriate, transfer from available funds, transfer from the stabilization fund, borrow or bond \$115,000, or a greater or lesser amount, for the purpose of funding the purchase of a mower for the Public Buildings Department or take any other action in regard thereto.

***This article is for the purchase of a new mower for the fields at Dufresne Park, Brown Ellison Park and the High School athletic fields. The proposed funding source is borrowing under M.G.L. Chapter 44 Section 7 Clause 1.***

***The Finance Committee does not recommend this article.***

## ARTICLE 14

To see if the Town will vote to raise and appropriate, transfer from available funds, transfer from the stabilization fund, borrow or bond \$52,000, or a greater or lesser amount, for the purpose of funding the purchase of a transit for the Public Buildings Department or take any other action in regard thereto.

***This article is for the purchase of a transit cargo vehicle for the Public Buildings department. The department currently does not have a covered vehicle to move cleaning equipment, supplies and voting equipment between buildings. This will allow for the movement in both good and bad weather. The funding source is borrowing under M.G.L. Chapter 44 Section 7 Clause 1.***

## ARTICLE 15

To see if the Town will vote to raise and appropriate, transfer from available funds, transfer from the stabilization fund, borrow or bond \$14,800, or a greater or lesser amount, for the purpose of funding construction at the old Library building or take any other action in regard thereto.

***This article is for construction work at the old library. This article will fund the building of office space in the basement of the library and run power to the pavilion. The funding source is Free Cash.***

***The Finance Committee does not recommend this article.***

## ARTICLE 16

To see if the Town will vote to raise and appropriate, transfer from available funds, transfer from the stabilization fund, borrow or bond \$5,000, or a greater or lesser amount, for the purpose of joining the Pioneer Valley Mosquito Control District or take any other action in regard thereto.

***This article will allow the Town to become a member of the Pioneer Valley Mosquito Control District. This will allow us to have sampling and testing done in Town. This is requested by the Board of Health. The funding source is Free Cash.***

## ARTICLE 17

To see if the Town will vote to raise and appropriate or transfer from available funds \$470,491, or a greater or lesser amount, to operate the municipal solid waste department or take any other action in regard thereto.

***This article is to fund the curbside collection program in Town. It also funds the costs of bringing our recyclables to the Springfield Materials Recycling Facility and bringing our waste to the incinerator located in Agawam. The funding sources are Tax Levy in the amount of \$333,041, Municipal Solid Waste Receipts in the amount of \$24,500 and Retained Earnings in the amount of \$112,950.***

## ARTICLE 18

To see if the Town will vote to raise and appropriate or transfer from available funds \$238,827, or a greater or lesser amount, to operate the sewer department or take any other action in regard thereto.

***This article is to fund the sewer department in Town. The funding sources are Sewer Receipts in the amount of \$226,527 and Retained Earnings of \$12,300.***

**ARTICLE 19**

To see if the Town will vote to raise and appropriate or transfer from available funds \$386,878, or a greater or lesser amount, to operate the ambulance department or take any other action in regard thereto.

***This article will fund the ambulance department. The funding sources are Ambulance Receipts in the amount of \$315,878 and Retained Earnings in the amount of \$31,000.***

***Please note: the Ambulance Director’s salary shall not exceed \$25,000 for FY2021.***

**ARTICLE 20**

To see if the Town will vote to raise, appropriate, or transfer from available funds such sums of money as may be necessary to defray the expense of the Town including debt and interest for the ensuing year and to carry out any vote passed under this article.

<b>Item No.</b>	<b>Description</b>	<b>Budget FY2019</b>	<b>Budget FY2020</b>	<b>Budget FY2021</b>
1	School Department			
	Personal Services	\$6,034,255	\$6,427,458	\$6,602,670
	Expenses	1,677,160	1,247,354	1,117,887
	Capital Outlay	9,708	0	0
		<u>\$7,721,123</u>	<u>\$7,674,812</u>	<u>\$7,720,557</u>
2	Transportation	\$813,543	\$807,717	\$838,838
3	Moderator			
	Salary	\$175	\$175	\$175
	Expenses	75	75	75
		<u>\$250</u>	<u>\$250</u>	<u>\$250</u>
4	Selectmen			
	Salary	\$9,699	\$9,798	\$9,993
	Personal Services	196,708	271,820	207,554
	Expenses	145,136	157,660	161,042
	Capital Outlay	25,332	27,000	15,990
		<u>\$376,875</u>	<u>\$466,278</u>	<u>\$394,579</u>
5	Finance Committee			
	Expenses	\$1,815	\$1,852	\$1,890

<b>Item No.</b>	<b>Description</b>	<b>Budget FY2019</b>	<b>Budget FY2020</b>	<b>Budget FY2021</b>
6	Town Accountant			
	Personal Services	\$30,000	\$30,000	\$30,000
	Expenses	27,000	27,050	27,050
		<u>\$57,000</u>	<u>\$57,050</u>	<u>\$57,050</u>
7	Assessors			
	Salary	\$11,103	\$11,217	\$11,442
	Personal Services	38,112	30,520	29,316
	Expenses	18,104	20,109	20,511
		<u>\$67,319</u>	<u>\$61,846</u>	<u>\$61,269</u>
8	Town Treasurer			
	Salary	\$49,915	\$50,415	\$51,424
	Expenses	9,300	9,500	9,800
		<u>\$59,215</u>	<u>\$59,915</u>	<u>\$61,224</u>
9	Tax Collector			
	Salary	\$43,445	\$43,880	\$44,758
	Personal Services	11,000	11,700	11,000
	Expenses	21,202	21,190	21,190
		<u>\$75,647</u>	<u>\$76,770</u>	<u>\$76,948</u>
10	Personnel Board			
	Expenses	\$500	\$500	\$500
11	Town Clerk			
	Salary	\$54,201	\$55,285	\$56,391
	Personal Services	3,000	3,000	22,644
	Expenses	2,455	2,565	2,565
	Capital	0	2,195	0
		<u>\$59,656</u>	<u>\$63,045</u>	<u>\$81,600</u>
12	Board of Registrars			
	Personal Services	\$2,000	\$2,000	\$2,000
	Expenses	31,575	30,175	38,325
		<u>\$33,575</u>	<u>\$32,175</u>	<u>\$40,325</u>
13	Board of Appeals			
	Expenses	\$1,580	\$1,640	\$1,640

<b>Item No.</b>	<b>Description</b>	<b>Budget FY2019</b>	<b>Budget FY2020</b>	<b>Budget FY2021</b>
14	Public Buildings			
	Personal Services	\$135,382	\$182,936	\$219,341
	Expenses	437,694	494,644	504,767
	Capital Outlay	62,530	13,500	9,500
		<u>\$635,606</u>	<u>\$691,080</u>	<u>\$733,608</u>
15	Police Department			
	Personal Services	\$993,705	\$1,013,895	\$1,043,087
	Expenses	53,150	56,011	49,050
	Capital Outlay	1,000	1,000	1,000
		<u>\$1,047,855</u>	<u>\$1,070,906</u>	<u>\$1,093,137</u>
16	Auxiliary Police			
	Expenses	\$1,754	\$1,875	\$1,920
17	Dispatch			
	Personal Services	\$211,831	\$215,984	\$220,882
	Expenses	35,840	34,546	35,133
		<u>\$247,671</u>	<u>\$250,530</u>	<u>\$256,015</u>
18	Fire Department			
	Personal Services	\$430,574	\$434,230	\$453,161
	Expenses	39,210	40,687	46,817
	Out of State Travel	2,600	2,600	0
	Capital Outlay	38,350	43,525	50,650
		<u>\$510,734</u>	<u>\$521,042</u>	<u>\$550,628</u>

**Please note: Fire Chief Salary is not to exceed \$65,000 for FY2021.**

19	Inspections Department			
	Personal Services	\$59,464	\$65,009	\$66,230
	Expenses	22,805	23,573	23,201
		<u>\$82,269</u>	<u>\$88,582</u>	<u>\$89,431</u>
20	Preventive Inspections-Board of Health			
	Personal Services	\$13,000	\$13,260	\$13,525
	Expenses	3,194	3,258	3,823
		<u>\$16,194</u>	<u>\$16,518</u>	<u>\$17,348</u>
21	Sealer of Weights & Measures			
	Expenses	\$2,730	\$2,730	\$3,700

<b>Item No.</b>	<b>Description</b>	<b>Budget FY2019</b>	<b>Budget FY2020</b>	<b>Budget FY2021</b>
22	Emergency Management			
	Expenses	\$8,272	\$9,272	\$9,272
	Capital Outlay	6,000	0	0
		<u>\$14,272</u>	<u>\$9,272</u>	<u>\$9,272</u>
23	Highway Department			
	Personal Services	\$335,027	\$387,347	\$392,879
	Expenses	110,050	112,550	115,950
	Maintenance of Roads	222,600	243,700	344,100
	Capital	0	5,000	5,000
		<u>\$667,677</u>	<u>\$748,597</u>	<u>\$857,929</u>
24	Snow & Ice Control			
	Personal Services	\$84,701	\$74,847	\$75,044
	Expenses	49,000	56,000	56,000
	Maintenance of Roads	119,700	122,000	122,000
	Capital	16,000	18,000	20,000
		<u>\$269,401</u>	<u>\$270,847</u>	<u>\$273,044</u>
25	Cemetery			
	Personal Services	\$20,706	\$21,121	\$23,543
	Expenses	3,019	3,661	3,734
		<u>\$23,725</u>	<u>\$24,782</u>	<u>\$27,277</u>
26	Board of Health			
	Salary	\$2,868	\$2,898	\$2,955
	Personal Services	26,701	27,864	28,319
	Expenses	8,775	8,809	8,484
		<u>\$38,344</u>	<u>\$39,571</u>	<u>\$39,758</u>
27	Council On Aging			
	Personal Services	\$95,145	\$78,603	\$97,334
	Expenses	3,534	4,273	4,300
	Capital	0	0	5,644
		<u>\$98,679</u>	<u>\$82,876</u>	<u>\$107,278</u>
28	Senior Lunch Program			
	Personal Services	\$19,314	\$20,857	\$14,924

<b>Item No.</b>	<b>Description</b>	<b>Budget FY2019</b>	<b>Budget FY2020</b>	<b>Budget FY2021</b>
29	Veterans Services			
	Personal Services	\$13,050	\$13,050	\$13,050
	Expenses	\$60,700	\$60,700	\$59,200
		<u>\$73,750</u>	<u>\$73,750</u>	<u>\$72,250</u>
30	Public Library			
	Personal Services	\$122,712	\$127,613	\$155,723
	Expenses	43,672	43,219	50,317
	Less Grant In Aid	-11,619	-12,771	-9,995
	Net Expenses	<u>32,053</u>	<u>30,448</u>	<u>40,322</u>
		<u>\$154,765</u>	<u>\$158,061</u>	<u>\$196,045</u>
31	Historical Commission			
	Expenses	\$250	\$250	\$250
32	Retirement of Debt			
	Principal on Permanent Debt	\$515,800	\$525,800	\$514,200
33	Interest	\$493,478	\$479,132	\$472,638
34	Casualty & Liability Insurance	\$218,500	\$239,575	\$250,016
35	County Retirement	\$997,795	\$1,053,436	\$1,206,423
36	Workers Compensation	\$146,688	\$152,741	\$169,643
37	Council of Governments	\$2,318	\$0	\$0
38	Unemployment Compensation	\$51,909	\$49,861	\$52,568
39	Group Health/Life Insurance	\$1,527,518	\$1,379,637	\$1,543,187
40	Reserve Fund	\$130,000	\$130,000	\$130,000
	<b>TOTAL BUDGET</b>	<b>\$17,257,094</b>	<b>\$17,386,158</b>	<b>\$18,019,159</b>

*This article is to set the departmental budgets for FY2021.*

## ARTICLE 21

To see if the Town will vote to transfer from the Capital Equipment Needs Stabilization Fund \$99,200, or a greater or lesser amount, for the purpose of reducing the funding from tax levy for the fiscal year 2021 appropriations or take any other action in regard thereto.

*This article is to cover the debt service on purchases that were approved by the Capital Improvement Committee in prior years.*

## ARTICLE 22

To see if the Town will vote to transfer from account #30-122-5801-000 Bond Premiums To Be Applied \$13,306.98, or a greater or lesser amount, for the purpose of reducing the funding from tax levy for the fiscal year 2021 appropriations or take any other action in regard thereto.

*When the Town borrowed for the East Meadow building project, when the bids came in, there was a bond premium. Per Department of Revenue regulations, this premium must be amortized over the life of the loan to reduce the amount to be raised by the Debt Exclusion vote.*

## ARTICLE 23

To see if the Town will vote to transfer from Free Cash \$1,081,950, or a greater or lesser amount, for the purpose of reducing the funding from tax levy for the fiscal year 2021 appropriations or take any other action in regard thereto.

*This article is to subsidize the budget to offset the projected reduction in State Aid due to the COVID-19 pandemic.*

## ARTICLE 24

To see if the Town will vote to assess the amounts raised and appropriated under these articles and warrants on the estates and personal property of the Town of Granby.

*This article allows the Assessors to issue tax bills to the taxpayers in Granby.*