

GRANBY COUNCIL ON AGING BOARD MEETING MINUTES

Meeting Date: January 23, 2019

Location: 259-A East State Street, Granby

Members Present: Donna Kmelius – Chairperson
Bob Camus – Co-Vice Chairperson
Lillian Camus – Secretary
Cynthia Custeau – Associate Member
Bill Kmelius - Member
Cecilia Laporte - Member
Joyce Polverini – Member
Gail Roy – Member
Carol Zebrowski – Member

Absent: Beth Isabelle – Co-Vice Chairperson
Barbara Hauschild – Member
Lynn Trompke – Member

Others: Chloe Canter, COA Director

Donna Kmelius called the meeting to order at 9:19 a.m. and roll call was taken.

Approval of November 14, 2018 minutes

Donna Kmelius asked if there were any changes to the November 14, 2018 minutes. Hearing none,

Motion was made Carol Zebrowski seconded by Gail Roy to approve the November 14, 2018 minutes as amended. Motion passed 6 in favor, 0 opposed and 2 abstained (Bob Camus and Cecil Laporte).

Report from COA Director

Accounting

Chloe Canter reviewed November and December accounting and activities.

Specific activities of note which were not reflected in the activities tracking for November and December are as follows:

November

- Annual Veterans Memorial Breakfast – Held on Friday, November 9, over 80 people attended. The caterer was paid through the General Gift section under Donation Accounts.
- Thanksgiving Baskets assembly and delivery went smoothly with plenty of volunteers. In total, 74 baskets were delivered.

- Annual Leaf Raking – Volunteers from the Granby Jr./Sr. High School National Honor Society were on hand to rake yards of seniors who had contacted the COA for the free service. A total of 10 yards were raked.
- SALT/Triad – Sand for Seniors took place through volunteers from SALT (Seniors and Law Enforcement Together) and Triad (a partnership of law enforcement, older adults and community groups) on November 20. Seniors contacted the COA to have a free bucket of sand delivered to their door. A total of 14 buckets of sand were delivered. In addition, we have had about 5 to 10 more requests since the November delivery.
- SALT/Triad also updated their list of homebound seniors who would need a wellness check. Chloe worked on updating the list which included contacting WestMass ElderCare, Inc. for their list. Before WestMass ElderCare would share any information they needed the people to sign a waiver form to comply with HIPPA rules. Chloe created the form and is in the process of updating the list. Chloe, Chris Martin, Chief Mitchell and Chief Wishart will have a copy of the list.

December

- Selectboard Lunch – This was held on December 3 and was catered by Pasta-E-Basta located in Amherst. About 85 people attended the lunch.
- COA Board Holiday Lunch – This was held on December 13 at the Immaculate Heart of Mary Church. People were required to make a reservation and pay \$3.00 per person for the meal. About 80 people attended.
 - Gail Roy commend Kim Myers for all the hard work she does with this and other events throughout the year.
 - Carol Zebrowski asked if it worked out better to charge people to attend the lunch. Donna Kmelius responded it did work out better as people were more apt to attend when they had already paid for the lunch. In the past when the lunch was free, we had a lot of no-shows and as a result ended up with too much food.
- Christmas Lunch – The holiday lunch on December 20 was served by the Granby Police Department. Approximately 60 people attended the lunch.
 - Cynthia Custeau's assistant attended in her place as she was in a meeting. She had a great time.

Fuel Fund

Chloe reported that five households have been given emergency fuel so far this month. Masse is the vendor for the oil deliveries.

Vehicle Maintenance

Chloe will be talking with the Selectboard in the near future about setting aside a fund for vehicle maintenance. Both vehicles are in great shape now, but we would not be over budget in the R&M Vehicles category in we had a vehicle maintenance fund available.

Cynthia noted the page comparing one month to the next for activities was very helpful.

Newsletter Publishing

Chloe explained that LPI publishes the newsletter. Their sales rep secures advertisers for us and has secured enough advertisers that we can expand the newsletter to six pages. We are also including a SCAM Alert in the web page.

Old Business

Handicap Ramp

Chloe reported the handicap ramp is not as slippery since the strips were added.

Handicap Door Weather Stripping

Robert Camus noted that new weather strips were placed on the two handicap doors. Both Robert and Chloe cautioned people to make sure to pull door shut otherwise it won't close completely until the new weather strips wear in. Donna Kmelius suggested adding a handle to each of the doors to grab onto so the door could be shut tight. Chloe will follow up with maintenance.

New Business

Donna Kmelius reminded the Board of the upcoming FOGE Ice Cream Social which will be held on Thursday, February 7 from 1 to 3 p.m. at the Immaculate Heart of Mary Church.

Next Meeting Date

The next meeting will be Wednesday, February 20, 2019 at 9:15 a.m.

Adjournment

Motion made to adjourn by Robert Camus and seconded by Cecile Laporte. Approved unanimously and adjourned at 9:49 a.m.

I, Lillian Camus, certify that these minutes are true and accurate minutes of the January 23, 2019 Granby Council on Aging Board meeting.

Respectfully submitted,

Lillian Camus, Secretary