

GRANBY COUNCIL ON AGING BOARD MEETING MINUTES

Meeting Date: March 20, 2019

Location: 259-A East State Street, Granby

Members Present: Donna Kmelius – Chairperson
Beth Isabelle – Co-Vice Chairperson
Bob Camus – Co-Vice Chairperson
Lillian Camus – Secretary
Cynthia Custeau – Associate Member
Barbara Hauschild – Member
Bill Kmelius - Member
Cecilia Laporte - Member
Joyce Polverini – Member
Gail Roy – Member
Lynn Trompke – Member
Carol Zebrowski – Member

Absent:

Others: Chloe Canter, COA Director

Donna Kmelius called the meeting to order at 9:16 a.m. and roll call was taken.

Approval of February 20, 2019 minutes

Donna Kmelius asked if there were any changes to the February 20, 2019 minutes. Hearing none,

Motion was made Bill Kmelius seconded by Carol Zebrowski to approve the February 20, 2019 minutes. Motion passed 6 in favor, 0 opposed and 3 abstained (Robert Camus, Joyce Polverini and Lynn Trompke).

Report from COA Director

Chloe Canter reviewed February accounting and activities.

Accounting

Chloe reviewed the accounting for January. Items of note were:

- R&M Vehicles - The driver's seat belt on the Transit was stuck and had to be replaced at a cost of \$244. Chloe has asked for \$1,100 in the R&M Vehicles category for next fiscal year.
- Repair & Maintenance of Office Equipment – Chloe discovered we need a license to play music at the COA. American Society of Composers, Authors and Publishers (ASCAP) issues the licenses. Chloe submitted application which was approved February 1, 2019. She is waiting for the physical certificate. The cost is \$357.00 annually.

- Senior Fuel and Non-Senior Fuel Funds - Chloe pointed out that bills were paid for emergency fuel out of the Senior Fuel Fund (\$123.50) and the Non-Senior Fuel Fund (509.51).
- General Gift – The \$32.00 expense is for craft supplies for Kim's craft classes.
- Newsletter Fund - \$96.54 is for USPS fees

Tax Aid

Tax aid was very successful. AARP only offered us one day which could be based on population. We had 32 people scheduled, 30 people attended, with 9 more on a wait list. We can refer people to other towns if they have space. We also have a couple of referrals to other towns we can offer.

FY2020 Budget

The FY2020 budget was submitted and increased everywhere we are currently in the red. Those categories would be R&M Vehicles, R&M Office Equipment and Conference/Dues. Chloe presented her budget to the Selectboard and is waiting for next step in approval process.

Old Business

Conflict of Interest Law Training

Chloe will review her records to see if any certificates need to still be submitted. The deadline to complete the online training program and provide a completion certificate is March 29, 2019.

New Business

Cynthia Custeau announced she will be retiring from Florence Bank and, as a result, is resigning from the Board effective May 1. Cynthia's replacement at the bank is interested in taking her place on our Board.

Cynthia noted the COA was one of the top vote getters at over 50 votes in the annual Florence Bank Customer Appreciation awards. Three other non-profits came close to the same number of votes. All were given \$500. COA received 99 votes and a total of \$1,680.

Next Meeting Date

The next meeting will be Wednesday, April 17, 2019 at 9:15 a.m.

Adjournment

Motion made to adjourn by Robert Camus and seconded by Cecilia Laporte. Approved unanimously and adjourned at 9:49 a.m.

I, Lillian Camus, certify that these minutes are true and accurate minutes of the March 20, 2019 Granby Council on Aging Board meeting.

Respectfully submitted,

Lillian Camus, Secretary