

## GRANBY COUNCIL ON AGING BOARD MEETING MINUTES

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Meeting Date: June 19, 2019

Location: 259-A East State Street, Granby

Members Present: Bob Camus – Co-Vice Chairperson  
Beth Isabelle – Co-Vice Chairperson  
Lillian Camus – Secretary  
Barbara Hauschild – Member  
Joyce Polverini – Member  
Carol Zebrowski – Member

Absent: Donna Kmelius – Chairperson  
Gail Roy – Member  
Bill Kmelius – Member  
Cecilia Laporte - Member  
Lynn Trompke – Member  
Cynthia Custeau – Associate Member

Others: Chloe Canter, COA Director

Bob Camus called the meeting to order at 9:15 a.m. and roll call was taken.

### Approval of May 15, 2019 minutes

Bob Camus asked if there were any changes to the May 15, 2019 minutes. Lillian Camus noted the date of the approved minutes in the motion is incorrect and should be April 17, 2019.

Motion was made Beth Isabelle seconded by Joyce Polverini to approve the May 15, 2019 minutes as amended. Motion passed unanimously.

### Report from COA Director

Chloe Canter reviewed May accounting and activities.

### Accounting

- Wages
  - The wages cover two pay periods
- Town Accounts
  - R&M Vehicles
    - Income of \$474.20 was a deposit from Plymouth Rock Insurance as the result of a claim. Chloe has an appointment to get the damage repaired at AJ's Auto Body.
    - Expense of \$20 was a tire change-over to summer tires.
- Donation Account
  - General Gift
    - Income of \$125.00 was from general donations.

- Expense of \$588.40 was to pay the caterer for the Volunteer Appreciation Dinner. A similar amount was donated by Health New England. 40 people attended the dinner.
- Food Pantry Fund
  - Income of \$125 was from general donations
  - Expense of 73.52 was for detergent and kitchen supplies
- Formula Grant
  - Activity
    - Expense of \$249.12 was for wages
  - Printing
    - Expense of \$562.97 was for newsletter printing, 8 reams of insert paper, copier lease and envelopes for the newsletter.

Chloe reported she has applied for a Senior Community Service Employment Program (SCSEP) grant through city of Springfield to fund a person who would be a floater between Town Hall and COA offices.

Lillian Camus asked if the person would be from Granby or outside of Granby. Chloe responded the person not necessarily will be from Granby unless they are in the program.

#### Program Tracking

- Meals
  - Chloe noted there has been an increase in the number of meals served. On average about three tables filled. The feedback from the meals has improved. Other available options seem to not be up to par with West Mass Eldercare which supplies the meals.
  - Carol Zebrowski asked if Chloe ever compared the number of people who come to the brown bag and the lunch. Chloe noted about 30 people participate in the brown bag, which equates to 30 bags a month. The average for lunch is 10 to 25 people, depending on the day of the week. Friday isn't very well attended because of the food offered.
  - Carol Zebrowski asked if we go and pick people up for lunch. Chloe responded we pick up 4 or 5 people for lunch.
- Activities
  - In May there were a couple of groups didn't meet one time during the month.
  - Chloe will look into offering Bingo during the day.
- Presentations
  - May 8 - Polish National Credit Union (PNCU) held a Financial Elder Abuse Workshop and Dinner. The event was very informative. 40 people attended.
  - May 16 - Mass Bar Association Elder Law gave a presentation. The presentation covered Elder Law, Veteran's benefits, aid and attendance. 10 people attended.
  - May 16 – WestMass Eldercare held a Malnutrition Screening event. A dietitian conducted screenings, did a presentation and gave away nutritious snacks to participants. 12 people attended.
  - May 21 - Citizen's Bank gave a Financial Presentation. Topics discussed were saving for college for grandchildren, estate planning, power of attorney. 18 people attended.

- Upcoming Events in July
  - July 5 – The regular meal was canceled because a Pizza Party is being held as a special treat/gift to the seniors.
  - July 11 – Massachusetts Attorney General’s Office will give a presentation titled, “Are You Paying Too Much On Your Electricity Bill?”.
  - July 17 – Massachusetts Association for the Blind and Visually Impaired will give a presentation on “Aging and Vision Loss Information Session.”

Announcements:

Chloe reported that Amanda Joao, who is the new Activity & Nutrition Coordination is on her second week at the job. She is doing a good job so far.

Chloe reminded the Board she is due to have her baby in September. That means there will be one fewer person in office for about 8-12 weeks. Chloe has looked into an interim person in the meantime. Diane Morgan who has filled in as interim director in the past will work 20 hrs. a week Monday through Thursday to help while Chloe is out. Chloe will still do some things from home.

Chloe noted we’ve been without a wheelchair van for about a week now. The wheelchair tracks in the van are worn and weak and the hooks are unsafe. Marcotte Ford inspected the vehicle and is doing the replacements. Chloe will pick up the van after today’s meeting.

Chloe will look into getting a newer van in the future. Lillian Camus suggested looking into an electronic vehicle.

Old Business:

No new information on suggested COA Board members as the Selectboard is not meeting to discuss Board/Committee appointments until July 1.

Next Meeting

The next meeting of the COA Board will be held on Wednesday, July 17, 2019 at 9:15 a.m. at the Public Safety Complex.

Adjournment

Motion to adjourn by Joyce Polverini and seconded by Carol Zebrowski. Approved unanimously by all members present and adjourned at 10:06 a.m.

I, Lillian Camus, certify that these minutes are true and accurate minutes of the June 19, 2019 Granby Council on Aging Board Meeting.

Respectfully submitted,

Lillian Camus  
Secretary