

GRANBY COUNCIL ON AGING BOARD MEETING MINUTES

Meeting Date: July 17, 2019

Location: 259-A East State Street, Granby

Members Present: Bill Kmelius – Chair
Bob Camus – Co-Vice Chairperson
Beth Isabelle – Co-Vice Chairperson
Lillian Camus – Secretary
Barbara Hauschild – Member
Joyce Polverini – Member
Carol Zebrowski – Member

Absent: Cecilia Laporte - Member

Others: Chloe Canter, COA Director

Bill Kmelius called the meeting to order at 9:16 a.m. and roll call was taken.

Approval of June 19, 2019 minutes

Bill Kmelius asked if there were any changes to the June 19, 2019 minutes. Hearing none,

Motion was made Bob Camus seconded by Barbara Hauschild to approve the June 19, 2019 minutes. Motion passed unanimously.

Report from COA Director

Chloe Canter reviewed May accounting and activities.

Accounting

- Wages
 - The wages cover two pay periods
- Town Accounts
 - R&M Vehicles
 - Income of \$2,761.76 was a deposit from a transfer from reserve fund to repair wheelchair tracks in van.
 - Expense of \$22.74 was water dispenser refresh.
- Donation Account
 - General Gift
 - Income of \$565.65 should be in the July reporting as it is for FY2020.
 - Expense of \$190.05 was for a lunch pizza party for the seniors.
 - Senior Lunch Fund
 - Expense of \$202.81 was to pay for Amanda's Serve Safe Certification and kitchen supplies.

- Food Pantry Fund
 - Income of \$62 was from general donations
 - Expense of \$90.33 was to buy coffee and miscellaneous freezer items.
- Formula Grant
 - Activity
 - Expense of \$622.80 was for wages
 - Conference/Dues
 - Expense of \$20.00 was for Deb Legrand-Wellman to attend an Outreach Worker's Meeting at the Milford Council on Aging which was facilitated by the Massachusetts Councils on Aging. Topics included suicide in seniors and protective services. For more detail on the program click on this link: <https://mcoaonline.com/events/7482/>
 - Postage
 - Expense of \$300.00 was for stamps.
 - Printing
 - Expense of \$637.52 was to fill up our account at the USPS and purchased labels.
 - Office Supplies
 - Expense of \$93.97 was for a Purell dispenser in the main hall and various desk supplies.

Program Tracking

- Meals went down due to a shorter month; however, more people are attending. Estimate number of meals went from average of 20 to 28.
- Volunteer hours went down due to vacations and some medical issues.
- Upcoming Events in August
 - Thursday, August 1 at 11:30 a.m. – Chloe noticed a lot of financial disarray with seniors. To help with that, Northwestern Mutual Bank will give a presentation on financial organizing.
 - Friday, August 2 at 1 p.m. – Ballroom dancing will return to the COA.
 - Monday, August 12 at 1 p.m. – The monthly crafts will resume
 - Thursday, August 22 at 1 p.m. – Bingo will return!
 - Friday, August 23 at noon – An End of Summer Party will be in place of lunch. Jay Joyce offered to be the cook at the cookout. Chloe is investigating a sponsor for dessert.
 - August 29 at 11:30 a.m. - Senior Medicare Patrol Program will give a presentation to caution against Medicare fraud schemes.

Old Business:

Bill Kmelius asked about the floating clerical position. Chloe explained the person would be shared with Selectboard. Two people have been interviewed so far but were not a good fit.

New Business

Bill Kmelius asked how donations were going for the Thanksgiving Baskets. Chloe responded not so good but will work to increase awareness through the monthly newsletter.

Next Meeting

The next meeting of the COA Board will be held on Wednesday, September 18, 2019 at 9:15 a.m. at the Public Safety Complex.

Adjournment

Motion to adjourn by Robert Camus and seconded by Carol Zebrowski. Approved unanimously by all members present and adjourned at 9:46 a.m.

I, Lillian Camus, certify that these minutes are true and accurate minutes of the July 17, 2019 Granby Council on Aging Board Meeting.

Respectfully submitted,

Lillian Camus
Secretary