

GRANBY COUNCIL ON AGING BOARD MEETING MINUTES

Meeting Date: November 20, 2019

Location: 259-A East State Street, Granby

Members Present: Bill Kmelius – Chair
Bob Camus – Co-Vice Chairperson
Beth Isabelle – Co-Vice Chairperson
Lillian Camus – Secretary
Cecilia Laporte – Member
Carol Morrisette - Member
Joyce Polverini – Member
Julie Duffe - Member
Carol Zebrowski – Member
Don Zebrowski - Member

Absent: Barbara Hauschild – Member

Others: Chloe Canter, COA Director

Bill Kmelius called the meeting to order at 9:15 a.m. and roll call was taken.

Approval of October 16, 2019 minutes

Bill Kmelius asked if there were any changes to the October 16, 2019 minutes. Hearing none,

Motion was made Robert Camus seconded by Carol Zebrowski to approve the October 16, 2019 minutes. Motion carried 7 in favor, 0 opposed, 4 abstained (Barbara Hauschild, Cecile Laporte, Carol Zebrowski and Don Zebrowski)

Report from COA Director

Chloe Canter reviewed October accounting and activities.

Diane Morgan will start next week as the Outreach Worker. She will work 12 hours a week instead of 10 as we received a grant to cover the 2 extra hours.

Accounting

- Wages
 - The wages cover two pay periods
- Town Accounts
 - R&M Office Equipment
 - Expense of \$20.34 was for water for the water dispenser in the office.

- Donation Account
 - Food Pantry Fund
 - Income of \$20 was from general donations
 - Expense of \$117.67 was to buy coffee, various items for the kitchen.
 - Thanksgiving Basket Fund
 - Income of \$185 was a donation.
- Formula Grant
 - Activity
 - Expense of \$838.80 was for wages
 - Postage
 - Expense of \$70.00 was for stamps for the Veteran's Breakfast invitations
 - Printing
 - Expense of \$134.79 was the copier lease.
 - Office Supplies
 - Expense of \$57.96 was for toner for the printer.

Program Tracking

- Transportation
 - Transportation has been busy with drivers schedule around the clock.
- Food Service
 - Meals are pretty busy with 3 tables regularly being filled.
 - Some days the food is better than others. BBQ Ribbette is not a favorite at all.
- Health Services
 - Blood Pressure Clinic – The VNA was here for first time and will be here once a month. Granby Fire Fighters will be there tomorrow for a BP clinic and then will stay to serve the lunch.
- Exercise
 - Exercise classes are going steady.
 - Country Dance – The instructor was on vacation so numbers increased after that.
- Activities
 - Bingo regularly has 20 people or more.
 - A Flu Clinic, Bead and Jewelry, and a Craft Class were offered in October.
- Support Service
 - Increases in this area were taken care of by Diane Morgan.
 - SHINE is more for health insurance needs. The open enrollment period is now. Fred has been there twice a week and is solidly booked.
 - Medical Equipment – more people are borrowing now that they know we have it.

Formula Grant

Chloe has submitted all application materials for FY2020 formula grant. Granby's distribution should be \$15,092. The accounting currently shows negative numbers until the grant money is received.

Veterans Breakfast

ESB Bank People's Choice Grant was used to pay for the breakfast. Hamels catering was used for the food.

Vehicles

The white van was out of commission for about a week and a half as it needed a new battery.

Chloe reported that Bills Tires will charge \$30 each for rims. Bob Camus noted that snow tires only need to be on the rear tires. Chloe will check on both vehicles to see if they are four wheel drive.

Old Business:

Thanksgiving Baskets

63 baskets will be assembled and distributed this year. The total includes the count from the school.

Jay Joyce will assist in picking up the turkeys. Assembly of the Thanksgiving baskets is 9 a.m. on Thursday, November 21 at the Church of Christ. Please let Chloe know if you plan on helping.

Christmas lunch will be December 19 at noon. We will have door prizes Santa will be there, hors d'oeuvres will be on the tables. Western Mass Eldercare will supply everything but the turkey. The Police will serve the Christmas lunch.

Bill Kmelius has two baskets donated by Polish National Credit Union.

Carol Morrisette asked if the Board does anything to help. Chloe responded to show up around 11:30 a.m. to help wherever needed.

New Business

None

Christmas Dinner

Next Meeting

The next meeting of the COA Board will be held on Wednesday, January 15, 2020 at 9:15 a.m. at the Public Safety Complex.

Adjournment

Motion to adjourn by Robert Camus and seconded by Beth Isabelle. Approved unanimously by all members present and adjourned at 9:55 a.m.

I, Lillian Camus, certify that these minutes are true and accurate minutes of the November 20, 2019 Granby Council on Aging Board Meeting.

Respectfully submitted,

Lillian Camus, Secretary