

## GRANBY COUNCIL ON AGING BOARD MEETING MINUTES

---

Meeting Date: September 15, 2021

Location: COA Lunchroom

Members Present: Bob Camus – Chairperson  
Lillian Camus – Secretary  
Barbara Hauschild – Member  
Carol Morrissette - Member  
Joyce Polverini – Member  
Julie Duffe – Member  
Carol Zebrowski – Member  
Don Zebrowski – Member

Absent: Ann Boutot – Member

Others: Lisa Petraglia, Interim COA Director

Bob Camus called the meeting to order at 9:32 a.m. and roll call was taken.

### Approval of July 21, 2021 minutes

Bob Camus asked if there were any changes to the July 21, 2021 minutes. Lisa Petraglia noted the following:

- The location should be the COA Lunchroom and not Via Go-to-meeting
- Under New Business, Title III-B Grant Proposal
  - The sentence “The grant paid for two extra hours” should have “per week” added.
  - The sentence “Lisa asked for \$10,000...” should say “\$8,800...”
- Under Status of Opening Up Activities the date in the first sentence should be August 18, not August 16.

Motion was made Barbara Hauschild seconded by Carol Zebrowski to approve the July 21, 2021 minutes as amended. Motion carried 5 in favor, 0 opposed, 3 abstained (Barbara Hauschild, Carol Zebrowski and Don Zebrowski)

### Report from COA Director

Lisa reviewed July and August 2021 accounting and activities.

- July
  - Expenses included restocking of office supplies, annual dues to the Massachusetts Councils on Aging, a chain for the benches out front, restocking of the Food Pantry, motion picture license so films can be shown on the TV in the lunchroom, and the lease on the printer.
  - Income included fares from the shuttle runs, donations to the Senior Fuel, General Gift, Food Pantry and Thanksgiving Basket Funds.
  - Food Service had increases in Pantry (3) and Grocery Delivery (2). Decreases were seen in Bread (14) and Brown Bag (3).
  - Transportation had a decrease in Medical Trips (9) and an increase in Miscellaneous Trips (2).
  - Support Services had increases in Outreach/SHINE (4), Wellness Calls (88) and Phone Calls (130). A decrease was seen in Medical Equipment (2).

- August

- Expenses included an inspection sticker for the van and a small repair to the van, restocking of office supplies, the cost of two chair yoga classes, restocking of the Food Pantry, down payment for the ice cream truck for the Ice Cream Social, water for the lunch program and meat for the freezer, copier paper and toner and the lease on the printer.
- Income included donations to the Senior Fuel, General Gift, Food Pantry and Thanksgiving Basket Funds.
- Food Service had increases in Bread (17) and Pantry Under 65 (2). Decreases were seen in Pantry (1), Brown Bag (1) and Grocery Delivery (2).
- Transportation had an increase in Miscellaneous Trips (13).
- Support Services had an increase in Medical Equipment (3). Decreases were seen in Outreach/SHINE (9), Wellness Calls (11) and Phone Calls (49).

Old Business

None.

New Business

*Board Members*

Barbara Hauschild presented the Nomination Committee's recommendation that Janet Montemagni and Elinor White be put forth as new Board Members.

Motion was made by Lillian Camus and seconded by Joyce Polverini to accept the nominations of Janet Montemagni and Elinor White as new Board members and recommend the nominees to the Select Board. Motion carried 7 in favor, 0 opposed, 0 abstained

Motion was made by Lillian Camus and seconded by Barbara Hauschild to recommend the Select Board appoint Janet Montemagni and Elinor White to the COA Board. Motion carried 7 in favor, 0 opposed, 0 abstained

Lisa Petraglia will pass the recommendation to the Select Board.

*Lunches*

Lisa Petraglia noted the lunches will stay at three days a week at least until October. Starting September 16, lunches will be available Monday, Thursday and Friday. Wednesday were typically poor cold plates. Attendees range from 3 to 16 people depending on the menu item.

Lisa also reported there have been issues with the new company delivering the food. The issues ranged from food arriving too early or too late and the quality of the food was not as good as it should be for the lunches. Lisa has passed on the comments to Mass Eldercare who is responsible for the lunch program.

*Newsletter Assembly*

Lisa noted newsletter assembly will take place on Tuesday, September 28 at 10 a.m. in the lunchroom.

### *Water Quality Issue*

Carol Zebrowski asked when the water quality issue will be resolved. Lisa will check with Chris Martin for an update on the water issue and when it will be resolved.

### *New Activities*

Don Zebrowski asked if any new activities are planned for seniors. Lisa responded that Cornhole was advertised but no one came. Next week a movie will be shown. We will have Oktoberfest Bingo and Alcohol ink painting. A coffee and donut social will be held October 5.

### Next Meeting

The next meeting of the COA Board will be held on October 20, 2021 at 9:30 a.m.

### Adjournment

Motion made by Don Zebrowski and seconded by Barbara Hauschild to adjourn at 10:19 a.m.. Approved unanimously by all members present.

I, Lillian Camus, certify that these minutes are true and accurate minutes of the September 15, 2021 Granby Council on Aging Board Meeting.

Respectfully submitted,

Lillian Camus, Secretary

Documents Reviewed at Meeting:

- July 21, 2021 Draft Meeting Minutes
- Financials and Accounting for July and August