

DEAR TAXPAYER:

IN ACCORDANCE WITH CHAPTER 59, SECTION 61A THE BOARD OF ASSESSORS REQUEST THAT YOU COMPLETE THE ENCLOSED PROPERTY VERIFICATION FORM SO THAT THE PROPERTY RECORD CARD MAY BE REVIEWED FOR ANY INACCURACIES THAT MAY AFFECT THE VALUE.

1. HOUSE STYLE _____ (CAPE-RANCH-GARRISON-COLONIAL-OTHER)
NUMBER OF STORIES _____ NUMBER OF APTS. _____
EXTERIOR: WOOD _____ BRICK _____ STONE _____ VINYL _____ ALUM _____
AGE OF HOUSE: _____
2. HAS THE PROPERTY BEEN REMODELED IN THE LAST 10 YEARS? _____ IF YES, BRIEFLY EXPLAIN:

3. TOTAL NUMBER OF ROOMS (EXCLUSIVE OF BATHROOMS & BASEMENT ROOMS) _____
4. NUMBER OF BATHROOMS #FULL _____ #HALF BATHS _____
5. NUMBER OF BEDROOMS _____
6. DOES THE PROPERTY HAVE A FULL BASEMENT? _____ YES _____ NO
7. HOW MUCH OF THE BASEMENT IS FINISHED? _____% LVG AREA _____% REC ROOM _____% OTHER _____%
8. IS THERE A WALK IN ATTIC? _____ IF YES, IS ANY OF THE ATTIC FINISHED LIVING SPACE? _____ YES _____ NO
_____ % FINISHED
9. NUMBER OF FIREPLACES: _____
10. HEAT: TYPE _____ FUEL _____ CENTRAL AIR _____ YES _____ NO
11. GARAGE: ATTACHED _____ DETACHED _____ UNDER _____ SIZE _____
12. BREEZEWAY: _____ SIZE _____ BARN _____ SIZE _____ CARPORT _____ SIZE _____
SHED _____ SIZE _____
PORCH: ENCLOSED _____ SIZE _____ SCREEN _____ SIZE _____ OPEN _____ SIZE _____
DECK: _____ SIZE _____
13. POOL: ABOVE GROUND _____ IN GROUND _____ SIZE _____
14. DOES YOUR LOT HAVE ANY FACTORS WHICH YOU FEEL AFFECT ITS VALUE? _____

15. A. DATE OF PURCHASE _____ SALE PRICE _____ YES NO
- B. AT THE TIME OF PURCHASE DID ANY OF THE FOLLOWING APPLY? (CHECK ONE)
- | | | |
|--|-------|-------|
| 1. BUYING FROM A RELATIVE | _____ | _____ |
| 2. BUYING A PROPERTY WHICH WAS ON THE MARKET FOR MORE THAN 9 MONTHS | _____ | _____ |
| 3. BUYING A PROPERTY WHERE THE SELLER TOOK BACK A MORTGAGE | _____ | _____ |
| 4. FORCLOSURE OR PROPERTY BOUGHT AT AUCTION
IF YES TO ANY OF THE ABOVE, PLEASE EXPLAIN BELOW: | _____ | _____ |
- _____

16. WERE THERE ANY OTHER SPECIAL CIRCUMSTANCES WHICH AFFECTED THE PRICE? _____ YES _____ NO
 IF YES, PLEASE EXPLAIN BELOW:

OVERVALUATION CLAIMS ARE BASED ON 1 OF 2 REASONS

- A. OVERVALUATION BASED ON SALES MARKET ACTIVITIES.
- B. OVERVALUATION BASED ON ASSESSED VALUES OF SIMILAR PROPERTIES.

UPON FILING EITHER (OR BOTH) CLAIMS 3 PROPERTIES OF COMPARISON SHOULD BE SUBMITTED.

- A. SALES MARKET COMPARABLE PROPERTIES.

	1 ST SALE	2 ND SALE	3 RD SALE
BUYER			
SELLER			
LOCATION			
MAP(PLOT)/LOT			
SALES PRICE			
SALES DATE			
BOOK/PAGE			

- B. SIMILAR PROPERTIES COMPARED BY VALUE

LOCATION/ADDRESS	MAP(PLOT)/LOT	ASSESSED VALUE	OWNER