

**RECORD
TOWN OF GRANBY
ANNUAL/SPECIAL TOWN MEETING
MAY 09, 2016**

In accordance with the foregoing warrant, the inhabitants of the Town of Granby qualified to vote in elections and town affairs, met at the Granby Jr. Sr. High School on East State Street on May 09, 2016 at 7:00 p.m. then and there to act on the following articles, to wit:

The Moderator, Lynn Snopek Mercier opened the Annual Town Meeting at 7:04p.m. with a quorum present (30 or more) 88 were in attendance at the time of opening. The Pledge of Allegiance to the Flag was lead by the Select Board Chairman, Mark L. Bail, and the Town Officials along with the residents joined in.

The Moderator calls on the Town Clerk, Katherine A. Kelly-Regan, to certify that all the warrants were posted in accordance with the law.

The Clerk responds they have. The warrant for this Annual Town Meeting was declared to be in order.

Committees and Boards present at this ATM:

Select Board: Chair, Mark L. Bail, Members, Mary A. McDowell, and Louis Barry All Present.

Finance Committee: Chair, John Libera, Jr., Members, Robert Cannon, Robert Glesmann, III, Scott Wilson; Not present James Hartley.

School Committee: Chair, Emre Evren, Members, Jennifer Curran, Marie McCourt, Deanne Payne-Rokowski; and James Pietras.

Planning Board Chair, Pamela Desjardins, Members Glen Sexton, James Trompke , Not Present Lisa Anderson, and Robert Sheehan.

Others in attendance: Town Counselor, Edward Ryan, Jr., Town Administrator, Christopher Martin, Personnel Board Chair, Albert Bail, and School Superintendent Judith Houle.

Vote Counters & Checkers: Maureen Bail, Maureen Costello , Richard Gaj, Sr., Elaine Lafleur, Jeanne Merrill and Debra Plath.

Microphone runner, Oliver Mercier

Public Safety: Ryan Senecal, Police Officer on duty

The Moderator calls for Article 1 of the ATM at 7:06 P.M.

Motion 2nd

ARTICLE 1. move the Town vote to conduct the business of the meeting as follows; on May 9, 2016 consider articles two through sixteen and on June 13, 2016 consider articles sixteen through twenty-six.

Motion 2nd

Passed- Unanimous- Show of Hands

ARTICLE 2. move the Town vote to hear the reports of Town Officers and all standing and special committees and act thereon.

Motion 2nd

Passed- Unanimous- Show of Hands

All Annual Reports will be given at the second portion of this year's Annual Town Meeting that will be continued on Monday, June 13, 2016.

ARTICLE 3. move the Town vote to authorize the Board of Selectmen to conduct the listed activities, as printed in the warrant, for fiscal year 2017.
Motion 2nd

No Discussion

Passed: Unanimous-Show of Hands

The following are the articles that were listed in the ATM warrant:

- A. To sell, after first giving notice of time and place of sale by posting such notices of sale in some convenient and public place in the Town 14 days at least before the sale, property taken by the Town under tax title land of low value procedure, provided the Select Board or whomever they authorize to hold such public auction, may reject any bid they deem inadequate.*
- B. To apply for and accept Federal or State grants or monies as may be made available and to allow the Select Board to expend any funds received as set forth in the appropriate application.*
- C. To enter into a contract with the Massachusetts Highway Department for the construction and maintenance of public highways for the ensuing year.*

ARTICLE 4. move the Town vote to authorize the various departments to receive compensation for services rendered as printed in the warrant, for fiscal year 2017:
Motion 2nd

No Discussion

Passed: Unanimous-Show of Hands

The following are the articles that were listed in the ATM warrant:

- A. The Cemetery Commissioners to dig graves and maintain the equipment and grounds in the cemeteries at a wage rate that is no less than the minimum wage.*
- B. The members of the Board of Assessors to be compensated \$15 per parcel for necessary fieldwork and data collection for services rendered in connection with the revaluation and re-certification process involving one-sixth of the improved parcels in town.*
- C. The members of the Board of Health, or their consultants, to receive compensation at a wage rate of \$35 per inspection or specific required activity.*
- D. The members of the Planning Board, or their appointees, to receive compensation at a wage rate of \$65 per inspection.*

ARTICLE 5. move the Town vote to authorize the Conservation Commission to charge a fee of \$65 for each site inspection deemed necessary by a quorum of the Commission. Fees shall be payable to the Town of Granby Conservation Commission and deposited in the Conservation Hatch Fund.
Motion 2nd

No Discussion

Passed-Unanimous-Show of Hands

ARTICLE 6. move the Town vote to accept the following gifts in calendar year 2015 for perpetual care of cemetery lots:

Robert A Glesmann III	\$1,155.
Richard J. Lussier	\$1,155.
Leo E. Fugler Jr.	\$1,155.
Diana Flaherty	\$1,555.
Samuel & Lisa Lariviere	\$ 765.
William Julian	\$ 1,555.

Motion 2nd

No Discussion

Passed- Unanimous-Show of Hands

It is now 7:13 p.m. the Moderator calls for a recess from the ATM in order to do the STM that was scheduled for 7:10 p.m. as posted accordingly by our Town By-Laws as written in the Special Town Meeting Warrant.

The Moderator calls on the Town Clerk, Katherine A. Kelly-Regan, to certify that all the warrants were posted in accordance with the law.

The Clerk responds they have. The warrant for this Special Town Meeting was declared to be in order.

The Moderator calls for Article 1 of the STM at 7:13 P.M.

Motion 2nd

Emre Evren, School Committee Chairman is recognized, he respectfully asks the Town Meeting voters to consider to vote No on Articles 1-3 on this Special Town Meeting. He continues to explain how the schools need to access all possible available funds to help the schools financial problems. He is requesting that these articles be brought forth on June 13, 2016, when the second half of the Town's Annual Town Meeting will continue. At that time the School Committee will have a better idea on how much funding they will need. There is a long discussion about why we should or should not move these articles.

The Finance Committee Chairman, John Libera, Jr., the Town Administrator, Christopher Martin, and the Select Board members Mark Bail, and Mary McDowell all spoke on their reasons why they believe it's best to keep this money in stabilization over keeping it as Free Cash. Their consensus, stabilization secures the money for the town where as free cash, if not used by that FY those funds may go back to the state and it's very difficult to request that money back. As for being kept in a stabilization fund ,it's like keeping the money in a savings account. The money is secure within the town.

The difference from stabilization funds to free cash is that with the stabilization funds to pass an article there must be 2/3majority vote, whereas in Free cash to pass an article it's just a majority vote.

The Officials all agreed, place the money in a secure setting, and have the School Committee come back to the floor in June to request an Article for the Schools.

Gary Phelps, 137 Batchelor St, makes a motion to move the discussion and to vote on Article 1, the moderator motions to end this discussion and move to vote, it passes by majority to move the discussion . The Moderator now calls on a vote for Article 1 of the STM, the motion is 2nd

The Moderator calls for the vote counters to take a count on Article 1 this will require a 2/3 vote to pass.

ARTICLE 1 move the Town vote to transfer from Free Cash the sum of \$100,000 for the purpose of funding the General Purpose Stabilization Fund.

Motion 2nd

Requires a 2/3 Vote

Long Discussion

Passed by Majority 2/3 Vote-Hand Count

63-Yes- 28-No

This Article required at least 61 votes in favor to pass

Article 1 of the STM passes by 2/3 Majority vote

ARTICLE 2 move the Town vote to transfer from Free Cash the sum of \$100,000 for the purpose of funding the Municipal Building Construction/Renovation Stabilization Fund.

Motion 2nd

Requires a 2/3 Vote

Short Discussion

Passed by Majority 2/3 Vote-Hand Count

66-Yes- 22-No

This Article required at least 59 votes in favor to pass

Article 2 of the STM passes by 2/3 Majority vote

ARTICLE 3 move the Town vote to transfer from Free Cash the sum of \$92,549 for the purpose of funding the Capital Needs Stabilization Fund.

Motion 2nd

Requires a 2/3 Vote

Short Discussion

Passed by Majority 2/3 Vote-Hand Count

77-Yes- 17-No

This Article required at least 62 votes in favor to pass

Article 3 of the STM passes by 2/3 Majority vote

ARTICLE 4 move the Town vote to approve a Power Purchase Agreement between the Town of Granby and KEARSARGE ATHOL LLC for a term of twenty years.

Motion 2nd

Requires a Majority Vote

Short Discussion

Passed by Majority- Declared by Moderator- Show of Hands

The voters vote to let Andrew Bernstein from Kearsarge Athol LLC speak about the this solar plan. A question is asked does this include the whole town? This plan does not include the schools, but would include all other municipal departments. A vote is taken and it's declared passed by the Moderator by show of hands.

The Moderator Motions to dissolve this STM. Motion 2nd

Passed-Unanimous-Show of Hands

The business for this STM is completed and the Moderator officially dismisses this STM at 8:25P.M.

At this time the Moderator reopens the Annual Town Meeting. The Annual Town Meeting is officially resumed for business at 8:26 P.M.

The Moderator calls for Article 7 of the Annual Town Meeting

Motion 2nd

ARTICLE 7. move the Town vote to authorize the following Revolving Funds in accordance with M.G.L. Ch. 44, Section 53E½, as printed in the warrant, and to authorize expenditures from these funds for fiscal year 2017 without further appropriation.

Inspections Revolving	\$92,709
Parks Oversight	\$40,000
Charter Day	\$50,000
Planning Board	\$50,000
After School Activities Program	\$20,000
Dog	\$12,116
Library	\$ 2,000

Motion 2nd

Passed: Majority-Declared by Moderator-Show of Hands

Short Discussion on Section B- Parks Oversight Revolving

The following are the articles that were listed in the ATM warrant:

- A. An Inspections Revolving Fund that may be spent by the Inspector of Buildings to pay for the wages, expenses, and contracted services required for the operation of the preventive inspections department. The Inspections Revolving Fund is to be credited with all revenue received from building, electrical, and gas fees, licenses and permits in fiscal year 2017 and with the remaining balance of the fiscal year 2016 Inspections Revolving Fund. The Inspector of Buildings may spend \$92,709 in revolving fund monies in fiscal year 2017.***
- B. A Parks Oversight Revolving Fund that may be spent by the Parks Oversight Ad-Hoc Committee to pay for the wages, expenses, contracted services and capital improvement required for the operation of the Town parks. The Parks Oversight Revolving Fund is to be credited with all reservation and security deposit fees and contributions received in fiscal year 2017 and with the remaining balance of the fiscal year 2016 Parks Oversight Revolving Fund. The Parks Oversight Ad-Hoc Committee may spend \$40,000 in revolving fund monies in fiscal year 2017.***
- C. A Charter Day Revolving Fund that may be spent by the Charter Day Committee to pay for the wages, expenses and contracted services required to celebrate Charter Day. The Charter Day Revolving Fund is to be credited with revenue and contributions received in fiscal year 2017 from Charter Day activities and with the remaining balance of the fiscal year 2016 Charter Day Revolving Fund. The Charter Day Committee may spend \$50,000 in revolving fund monies in fiscal year 2017.***
- D. A Planning Board Fees Revolving Fund that may be spent by the Planning Board to pay for any or all expenses or contracted services of the Planning Board. The Planning Board Fees Revolving Fund is to be credited with all application fees and charges received in fiscal year 2017 and with the remaining balance of the fiscal year 2016 Planning Board Fees Revolving Fund. The Planning Board may spend \$50,000 in revolving fund monies in fiscal year 2017.***

- E. An After School Activities Program Revolving Fund that may be spent only upon authorization of the Superintendent of Schools to pay for maintenance, supply and operation, including wages of personnel of the After School Activities Program. The After School Activities Program Revolving Fund is to be credited with all revenues generated by the After School Activities Program in fiscal year 2017 and with the remaining balance of the fiscal year 2016 After School Activities Program Revolving Fund. The Superintendent of Schools may spend \$20,000 in revolving fund monies in fiscal year 2017.***
- F. A Dog Revolving Fund that may be spent by the Police Department to pay for any or all expenses or contracted services of the Canine Control Bylaw. The Dog Revolving Fund is to be credited with all dog licensing fees and any other charges received in fiscal year 2017 and with the remaining balance of the fiscal year 2016 Dog Revolving Fund. The Police Department may spend \$12,116 in revolving fund monies in fiscal year 2017.***
- G. A Library Revolving Fund that may be spent by the Library Commissioners to pay for any or all expenses or contracted services for the repair and maintenance of the Library pavilion and to provide library services. The Library Revolving Fund is to be credited with all pavilion user fees and any other charges received in fiscal year 2017 and with the remaining balance of the fiscal year 2016 Library Revolving Fund. The Library Commissioners may spend \$2,000 in revolving fund monies in fiscal year 2017.***

ARTICLE 8. move the Town vote to authorize Town departments to enter into agreements in accordance with M.G.L. Chapter 40 Section 4A for the fiscal year 2017. Motion 2nd

No Discussion

Passed- Unanimous-Show of Hands

ARTICLE 9. move the Town vote to amend the Bylaw of the Town of Granby, Volume II, Chapter XIX Personnel Bylaw, APPENDIX C Classification Plan Grade Assignments by inserting Assistant Assessor Grade 5. Motion 2nd

No Discussion

Passed- Unanimous-Show of Hands

*** Back page for Appendix C -Classification Plan Grade Assignments**

ARTICLE 10. move the Town vote to amend the Bylaws of The Town of Granby, Volume II, Chapter XIX Personnel Bylaw, APPENDIX D Compensation Plan Pay Schedules, and substituting a new APPENDIX D, showing the twelve pay grades and ten steps to be effective July 1, 2016. Motion 2nd

No discussion

Passed- Unanimous-Show of Hands

***Back page for Appendix D Compensation Plan Pay Schedule**

ARTICLE 11. move the Town vote to accept General Laws Chapter 44, Section 53F¾, which establishes a special revenue fund known as the PEG Access and Cable related Fund, to reserve cable franchise fees and other cable-related revenues for appropriation to support PEG access services and oversight and renewal of the cable franchise agreement, the fund to begin operation for fiscal year 2017, which begins on July 1, 2016.
Motion 2nd

Short Discussion

Passed-Unanimous-Show of Hands

ARTICLE 12. move the Town vote to accept General Laws Chapter 32B, Section 20, as amended, to establish an Other Post-Employment Benefits (OPEB) Liability Trust Fund.
Motion 2nd

Short Discussion **Passed- Majority-Declared by Moderator-Show of Hands**
Only Majority required to pass

ARTICLE 13. move the Town vote to raise and appropriate \$150,000 for the purpose of funding the Town's Other Post-Employment Benefits (OPEB) liability.
Motion 2nd

Short Discussion **Passed- Majority-Declared by Moderator-Show of Hands**
Only Majority required to pass

ARTICLE 14. move the Town vote to raise and appropriate \$15,000 for the purpose of purchasing OPEB consultant services.
Motion 2nd
No discussion **Passed- Unanimous-Show of Hands**

ARTICLE 15. move the Town vote to appropriate as offset receipts fire permit fees in the amount of \$1,920 for Forest Fire Warden Expense.
Motion 2nd

No discussion

Passed- Unanimous-Show of Hands

ARTICLE 16. move the Town vote to appropriate as offset receipts subscriber fees in the amount of \$949 for Cable TV Advisory Committee expenses.
Motion 2nd

No discussion **Passed- Unanimous-Show of Hands**

The Moderator, Lynn Snopek Mercier, motions to adjourn this portion of the Annual Town Meeting and to reconvened on Monday, June 13, 2016 at 7:00 p.m. at the Granby Jr. Sr. High School to finish all the business pertaining to this Annual Town Meeting Articles 17 -26.

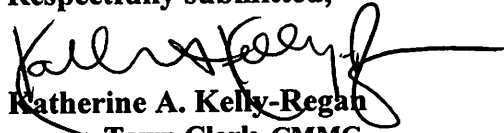
Motion 2nd

All in favor to adjourned this portion of the ATM: PASSED –

Unanimous- by Show of Hands

This portion of the ATM held on May 9, 2016, adjourned at 8:58 pm. There were a total of 103 registers voters and 7 non-voters who attended this Annual Town Meeting.

Respectfully submitted,


Katherine A. Kelly-Regan
Town Clerk, CMMC

APPENDIX D COMPENSATION PLAN PAY SCHEDULE

July 1, 2016

GRADE	STEP										
	1	2	3	4	5	6	7	8	9	10	
	1	12.53	12.91	13.30	13.70	14.11	14.53	14.97	15.42	15.88	16.36
	2	13.53	13.94	14.36	14.79	15.23	15.69	16.16	16.64	17.14	17.65
	3	14.61	15.05	15.50	15.97	16.45	16.94	17.45	17.97	18.51	19.07
	4	15.78	16.25	16.74	17.24	17.76	18.29	18.84	19.41	19.99	20.59
	5	17.04	17.55	18.08	18.62	19.18	19.76	20.35	20.96	21.59	22.24
	6	18.40	18.95	19.52	20.11	20.71	21.33	21.97	22.63	23.31	24.01
	7	19.87	20.47	21.08	21.71	22.36	23.03	23.72	24.43	25.16	25.91
	8	21.46	22.10	22.76	23.44	24.14	24.86	25.61	26.38	27.17	27.99
	9	23.18	23.88	24.60	25.34	26.10	26.88	27.69	28.52	29.38	30.26
	10	25.03	25.78	26.55	27.35	28.17	29.02	29.89	30.79	31.71	32.66
11	27.03	27.84	28.68	29.54	30.43	31.34	32.28	33.25	34.25	35.28	
12	29.19	30.07	30.97	31.90	32.86	33.85	34.87	35.92	37.00	38.11	

APPENDIX C

CLASSIFICATION PLAN GRADE ASSIGNMENTS JULY 1, 2016

<u>TITLE OF POSITION</u>	<u>GRADE</u>
Council On Aging Van Driver	1
Lawn Service and Maintenance	1
Custodian/Craftsman	2
Transportation Dispatcher	2
Library Assistant	2
Assistant Librarian	3
Treasurer's Clerk	3
Cataloging Services Assistant	3
Children's Librarian	3
Council On Aging Clerical	3
Grave Development, Excavation and Interment	3
Light Equipment Operator/Laborer	3
Assessors' Clerk	3
Firefighter/EMT/Basic	3
Landfill Monitor	3
Skilled Maintenance Worker	3
Accounting Clerk/Assistant Town Accountant	4
Community Development/Selectmen's Secretary	4
Police Secretary/Dispatcher	4
Firefighter/EMT/Intermediate	4
Heavy Equipment Operator/Laborer	4
Nutrition Site Coordinator	4
Town Administrator Secretary	4
Assistant Assessor	5
Mechanic/Light Equipment Operator/Laborer	5
Director of Assessments	6
Firefighter/EMT/Paramedic	6
Heavy Equipment Operator/Laborer/Assistant Foreman	6
Health Agent	7
Director of Recreation	7
Library Director	8
Highway Foreman	8
Town Accountant	9
Police Lieutenant	9